



Town of Oromocto Job Description



JOB TITLE: Part Time Recreation Maintenance Employee

FUNCTION: Under the supervision of the Arena and Sport Facility Officer, carries out the duties required to maintain a high standard of maintenance for all Community Recreation/Leisure facilities under the control of the Recreation and Tourism Department.

RESPONSIBLE TO: Arena and Sport Facility Officer (Arena Supervisor).

RESPONSIBILITIES: Typical work tasks include, but are not limited to the following:

1. Assist permanent staff with the operation and maintenance of the Town's sport and recreation fields and trails, and the Kings Arrow Arena following workplace safety policies and procedures.
2. Assist with the maintenance/inspection on all playground/tot lot/play field equipment.
3. Perform routine building maintenance and custodial duties for Kings Arrow Arena.
4. Assist permanent staff with the performance of ice-maintenance tasks/duties within the Arena.
5. Perform duties as they may pertain to the maintenance of outdoor artificial ice surfaces.
6. Perform other related duties as assigned.

DESIRED SKILLS & QUALIFICATIONS:

1. Class 5 drivers' license (required).
2. Practical training and employment experience working in an arena environment considered an asset.

HOURS OF WORK:

Week days, evening and weekend availability for shift work as deemed necessary.

WAGES/BENEFITS:

As per the current CUPE 996 Collective Agreement, and the Town Policy Manual.

Revised 2 June 2022