

Summer Student (Civil Engineering Assistant)

Department of Engineering and Public Works
External Job Posting

CLOSING DATE: March 15/2026

YOUR OPPORTUNITY

To assist with the daily operations of the Engineering Services Division positioned within the Town of Oromocto's Department of Engineering and Public Works.

These positions are ideally suited for, but not limited to, students studying Civil Engineering, Civil Engineering Technology, Geodesy and Geomatics, and Geographic Information Systems.

DUTIES & RESPONSIBILITIES

- Work with civil/municipal engineering CAD design files and site plans
- GIS data collection and historical data entry
- Basic roadway surveying, and grading
- Perform GPS survey pick-up and layouts
- Handle public inquiries regarding Town development
- Other related civil engineering and GIS duties may be assigned

EDUCATION, EXPERIENCE & QUALIFICATION REQUIREMENTS

- Excellent interpersonal and communication skills
- Ability to perform general labour tasks
- AutoCAD drafting experience considered an asset
- GPS land surveying experience considered an asset
- GIS mapping experience considered an asset
- MS Office proficiency considered an asset

Safety orientation and any other specialized training related to the position, including software that will be used, will be provided.



ELIGIBILITY REQUIREMENTS

- Possession of a current Class 5 driver's license
- Must be full-time students, either entering or currently enrolled in post-secondary institutions for Fall 2026. Please include either confirmation of enrollment or proof of enrollment.

HOURS OF WORK

The hours of work are Monday - Friday from 7:00 a.m. - 3:30 p.m.: 40 hours per week.
Anticipated Work Term: May - August (16 weeks).

WORKING CONDITIONS

Work often performed in an outdoor environment. Includes use of power tools and operation of small equipment.

APPLYING FOR THIS POSITION

Positions are subject to funding approval as well as any Town hiring policies.

Applicants are to forward a completed Summer Student Employment Application Form and resume to:

Town of Oromocto
Subject: Summer Student Application 2026
Attention: Human Resources
HR@oromocto.ca

Applications must be received no later than the closing date of
4pm March 15/2026

Thank you for your interest. Only candidates selected for interviews will be contacted.

Competition may remain open until all positions are filled.