

Canada's *Model Town*  
**OROMOCTO**

*The Town of Oromocto, known as "Canada's Model Town," is a progressive and prosperous community developed around Canadian Forces Base Gagetown, one of the largest military training bases in the Commonwealth. Located just minutes from Fredericton, Oromocto has a population of 9,000 people and is deeply rooted with a very diverse culture and heritage.*

## **Chief Administrative Officer**

As CAO, you will provide timely advice and guidance to a Council of seven members and under their direction ensure all programs and services are carried out effectively. Operating within the Municipalities Act of New Brunswick, you will be responsible for all day-to-day management of the Town including economic development, human resources, public works, fire protection, recreation and tourism, planning and compliance, and finance and administration.

As the ideal candidate, you are a collaborative leader with several years' experience in municipal government, ideally within a CAO model of governance. Alternatively, you have senior level experience in other levels of government or in business. You have strong academic and professional credentials and a solid track record building consensus among elected officials, senior management, employees, citizens, key stakeholders and other levels of government.

Your sound knowledge of financial, administrative, operational, human resources and project management best practices will enable you to quickly earn the confidence of each of the Town's stakeholders. Additionally, you possess well-developed personal qualities including integrity, adaptability, communication and leadership skills.

The Town offers a competitive compensation, pension and benefit package.

If you would like to pursue this exciting career opportunity and make a significant contribution to the Town of Oromocto, please forward your cover letter and resume, in a single MS Word document, by email to Selection Committee at [goguen@oromocto.ca](mailto:goguen@oromocto.ca) no later than 25 October 2017. Please quote "Application for CAO Position" in the subject line.

*We thank you for your interest and only those candidates considered for the position will be contacted within two weeks of the competition closing date.*