

**THE OROMOCTO TOWN COUNCIL MEETING
IN REGULAR SESSION
AT THE OROMOCTO MUNICIPAL BUILDING
THURSDAY, 22 NOVEMBER 2018 @ 7:00 PM**

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1. RECORDING OF ATTENDANCE

Present:

Mayor R Powell
Councillor K Murdock
Councillor L Dawe
Councillor S Mawhinney

Absent:

Deputy Mayor J Kirkbride
Councillor R Henry
Councillor Zaporzan

In Attendance:

S Hart, CAO/Town Clerk
C Goguen, Assistant Town Clerk
J Thomson, Treasurer
B Jarratt, Director Recreation & Tourism
C Steeves, Planning & Compliance
J Price, Fire Chief
S Basque, Engineering and Public Works

2. APPROVAL OF AGENDA

It was moved by Councillor Dawe, seconded by Councillor Mawhinney,

2018-157 RESOLVED: THAT the agenda for the Oromocto Town Council Meeting in Regular Session on 22 November 2018 be approved. **CARRIED**

3. CORRECTION AND ADOPTION OF MINUTES OF THE OROMOCTO TOWN COUNCIL

It was moved by Councillor Murdock, seconded by Councillor Mawhinney,

2018-158 RESOLVED: THAT the minutes for the Oromocto Town Council Meeting in Regular Session on 18 October 2018 be approved. **CARRIED**

4. READING OF PETITIONS AND HEARING OF DELEGATIONS

5. READING OF COMMUNICATIONS

6. REPORTS OF FORMAL COMMITTEES

a) **Council in Committee**

i) **Annex "A" Police Report**

It was moved by Councillor Mawhinney, seconded by Councillor Dawe,

2018-159 RESOLVED: THAT the report of the Police, attached as Annex "A", for the month of October 2018 be accepted. **CARRIED**

ii) **Annex "B" – Planning and Compliance Report**

It was moved by Councillor Mawhinney, seconded by Councillor Murdock,

2018-160 RESOLVED: THAT the Planning and Compliance Report, attached as Annex "B", for the month of October 2018 be accepted. **CARRIED**

iii) **Annex "C" - Fire Report**

It was moved by Councillor Murdock, seconded by Councillor Mawhinney,

2018-161 RESOLVED: THAT the report of the Fire Department, attached as Annex "C" and its Appendix 1, Response Analysis Report, for the month of October 2018, be accepted. **CARRIED**

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iv) Annex "D" - Financial Report

It was moved by Councillor Dawe, seconded by Councillor Mawhinney,

2018-162 RESOLVED: THAT the accounts for the month of October 2018 as shown in Annex "D" be accepted. **CARRIED**

v) Annex "E" – Engineering & Public Works Report

It was moved by Councillor Mawhinney, seconded by Councillor Murdock,

2018-163 RESOLVED: THAT the report of the Department of Engineering and Public Works attached as Annex "E" for the month of October 2018 be accepted. **CARRIED**

vi) Annex "F" Recreation and Tourism Report

It was moved by Councillor Murdock, seconded by Councillor Dawe,

2018-164 RESOLVED: THAT the report of the Recreation and Tourism Department attached as Annex "F" for the month of October 2018 be accepted. **CARRIED**

vii) Personnel Report – The Mayor thanked the Department Heads and the staff for the work they have completed on the proposed 2019 Budget.

Recreation and Tourism Committee Report (Verbal) – Nil

7. REPORTS OF NON-COUNCIL COMMITTEES AND AGENCIES - (Verbal)

- a. **Oromocto and Area Chamber of Commerce** – Councillor Dawe reported the Chamber's monthly Board Meeting was held on 21 November 2018. A few items were discussed at the meeting including: advertising methods, guest speakers for upcoming events and she reminded everyone of the upcoming Business Awards Dinner for 21 February 2019 at the Hazen Centre. The next Chamber meeting will be held on 12 December 2018.
- b. **Planning Advisory Committee** – Councillor Mawhinney reviewed the summary report for the month of October. He stated a variance was granted at 20 Brayson Boulevard for a storage shed; the PAC constitution was reviewed; and they discussed upcoming appointments for next year.

8. CONSIDERATION OF BY-LAWS - NIL

9. UNFINISHED BUSINESS – NIL

10. NEW BUSINESS

a. **Scotiabank Operating Credit Renewal Agreement 01 & 04**

It was moved by Councillor Mawhinney, seconded by Councillor Dawe,

2018-165 RESOLVED: THAT the Mayor and Chief Administrative Officer/Clerk be authorized to renew Scotiabank Operating Credits numbers 01 and 04 for a collective amount of \$716,505 (seven hundred sixteen thousand five

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hundred five dollars) representing four percent (4%) of the Municipality's 2018 General Operating Fund Budget in compliance with the Municipalities Act as outlined in Scotiabank's 09 November 2018 Cover/Commitment Letter, Schedule "A" attachments and related agreement be approved.. **CARRIED**

b. Scotiabank Operating Credit Renewal Agreement 02

It was moved by Councillor Murdock, seconded by Councillor Dawe,

2018-166 RESOLVED: THAT the Mayor and Chief Administrative Officer/Clerk be authorized to renew Scotiabank Operating Credit number 02 in the amount of \$1,335,725 (one million, three hundred thirty-five thousand, seven hundred twenty-five dollars) representing fifty percent (50%) of the Municipality's 2018 Water and Sewerage Utility Operating Fund Budget in compliance with the Municipalities Act as outlined in Scotiabank's 09 November 2018 Cover/Commitment Letter, Schedule "A" attachments and related agreement be approved. . **CARRIED**

c. Scotiabank Operating Credit Facility Agreement 03

It was moved by Councillor Mawhinney seconded by Councillor Dawe

2018-167 RESOLVED: THAT the Mayor and Chief Administrative Officer/Clerk be authorized to renew the agreement with Scotiabank to obtain bridge financing in the amount of \$6,000,000 (six million dollars) to assist with the construction of a new Engineering & Public Works Facility in compliance with Province of New Brunswick Ministerial Order #17-0020 and as outlined in Scotiabank's 09 November 2018 Cover/Commitment Letter, Schedule "A" attachments and related agreement be approved **CARRIED**

d. Cleaning and Custodial Contract

It was moved by Councillor Dawe, seconded by Councillor Murdock,

2018-168 RESOLVED: THAT the lowest of the two bids received, being that of Crystal Clean Ltd., for the provision of cleaning and custodial services for the fiscal year 2019, in the amount of \$157,690 (one hundred and fifty - seven thousand, six hundred and ninety dollars) plus HST, be accepted. **CARRIED**

e. 2019 Leasing Agreements

It was moved by Councillor Mawhinney, seconded by Councillor Murdock,

2018-169 RESOLVED: THAT the Mayor and Chief Administrative Officer be authorized to enter into one-year facility leasing agreements with the Oromocto Boxing Club, the Oromocto Ceramics Club, the Eco-Logical Adventures Inc.; and, the Oromocto Judo Club as reviewed by Council in Committee on Wednesday, 14 November 2018. **CARRIED**

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f. Pioneer Days Committee Appointment

It was moved by Councillor Mawhinney, seconded by Councillor Dawe,

2018-170 RESOLVED: THAT Mr. Jeff Melanson be appointed as the 2019 Chair of the Oromocto Pioneer Days Committee. **CARRIED**

g. Age-Friendly Community Committee Appointment

It was moved by Councillor Murdock, seconded by

2018-171 RESOLVED: THAT the the following individuals be appointed to the newly formed Age-Friendly Community Advisory Committee:

Councillor Kelly Murdock
Dianne Buchanan
Patricia Chilvers
Ross Giberson
Jennifer Hogan
Helen Ladouceur
Kimberly Saulis.
Debbie Percival **CARRIED**

h. Land Sale – Doyle Drive

It was moved by Councillor Dawe, seconded by Councillor Mawhinney,

2018-172 RESOLVED: THAT the Mayor and Chief Administrative Officer be authorized to enter into a purchase and sale agreement for Town-owned property located between Doyle Drive and Black Watch Avenue, being a portion of PID #60123098 and #60128080 which is approximately 11,323 square metres, for the purpose of developing garden homes. **CARRIED**

i. Strategic Alignment Project

It was moved by Councillor Mawhinney, seconded by Councillor Dawe,

2018-173 RESOLVED: THAT the CAO be authorized to enter into an agreement with PMH Insights for the implementation and licensing of the Cascade Strategy Cloud Software, as reviewed by Council in Committee on the 14 November 2018. This is an unbudgeted expenditure and an offset account will be identified from the 2018 operating budget surplus. **CARRIED**


11. ADJOURNMENT

It was moved Councillor Murdock, seconded by Councillor Mawhinney,

2018-174 RESOLVED: THAT the Regular Session of Oromocto Town Council of 22 November 2018 be adjourned at 7:14 pm. **CARRIED**



Steven Hart
Chief Administrative Officer/Clerk



Robert E Powell
Mayor