

**THE OROMOCTO TOWN COUNCIL MEETING  
IN REGULAR SESSION  
AT THE OROMOCTO MUNICIPAL BUILDING  
THURSDAY, 21 SEPTEMBER 2017 @ 5:30 PM**

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**1. RECORDING OF ATTENDANCE**

**Present:**

Mayor R Powell  
Deputy Mayor K Murdock  
Councillor L Dawe  
Councillor R Henry

**In Attendance:**

C Goguen, Assistant Town Clerk  
G Mersereau, Executive Assistant  
J Thomson, Treasurer  
B Jarratt, Director Recreation & Tourism  
J Jackson, Director Planning & Comp

**2. APPROVAL OF AGENDA**

It was moved by Deputy Mayor Murdock, seconded by Councillor Henry,

**2017-137 RESOLVED: THAT** the agenda for the Oromocto Town Council Meeting in Regular Session on 21 September 2017 be approved. **CARRIED**

**3. CORRECTION AND ADOPTION OF MINUTES OF THE OROMOCTO TOWN COUNCIL**

It was moved by Councillor Henry, seconded by Deputy Mayor Murdock,

**2017-138 RESOLVED: THAT** the minutes for the Oromocto Town Council Meeting in Regular Session on 17 August 2017 be approved. **CARRIED**

**4. READING OF PETITIONS AND HEARING OF DELEGATIONS – Nil.**

**5. READING OF COMMUNICATIONS - Nil**

**6. REPORTS OF FORMAL COMMITTEES**

a) **Council in Committee**

i) **Annex "A" Police Report**

It was moved by Councillor Henry, seconded by Councillor Dawe,

**2017-139 RESOLVED: THAT** the report of the Police, attached as Annex "A", for the month of August 2017 be accepted. **CARRIED**

ii) **Annex "B" – Planning and Compliance Report**

It was moved by Deputy Mayor Murdock, seconded by Councillor Henry,

**2017-140 RESOLVED: THAT** the Planning and Compliance Report, attached as Annex "B", for the month of August 2017 be accepted. **CARRIED**

iii) **Annex "C" - Fire Report**

It was moved by Councillor Henry, seconded by Councillor Dawe,

**2017-141 RESOLVED: THAT** the report of the Fire Department, attached as Annex "C" and its Appendix 1, Response Analysis Report, for the month of August 2017, be accepted. **CARRIED**

iv) **Annex "D" - Financial Report**

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It was moved by Councillor Dawe, seconded by Councillor Henry,

**2017-128**    **RESOLVED: THAT** the accounts for the month of August 2017 as shown in Annex "D" be accepted.    **CARRIED**

v)    Annex "E" – Engineering & Public Works Report

It was moved by Deputy Mayor Murdock, seconded by Councillor Henry,

**2017-129**    **RESOLVED: THAT** the report of the Department of Engineering and Public Works attached as Annex "E" for the month of August 2017 be accepted.    **CARRIED**

vi)    Annex "F" Recreation and Tourism Report

It was moved by Councillor Dawe, seconded by Councillor Henry,

**2017-130**    **RESOLVED: THAT** the report of the Recreation and Tourism Department attached as Annex "F" for the month of August 2017 be accepted.    **CARRIED**

vii)    Personnel Report – The Mayor reported that September is Prostate Cancer Awareness month and that 23-30 September is National Coaches Weeks.

b)    Recreation and Tourism Committee Report (Verbal) – Deputy Mayor Murdock reported that the committee met on 7 September and discussed the Mayor's Youth Awards, Rusagonis/Waasis Partnership Agreement and the newly constructed warm room at Kings Arrow Arena. The Tourism Summer highlights were also reviewed.

**7.    REPORTS OF NON-COUNCIL COMMITTEES AND AGENCIES - (Verbal)**

a.    **Oromocto and Area Chamber of Commerce** – Councillor Dawe reported that Chamber met on 14 September, where the 2018 budget was presented. The Chamber hosted a sold out Breakfast with the Premier. The Chamber took part in the Rusagonis/Waasis LSD Annual Fall Extravaganza on the 17<sup>th</sup> and two board members will be attending the Canadian Chamber of Commerce AGM and Convention in Fredericton at the end of the month.

b.    **Oromocto Pioneer Gardens Committee** – NIL

c.    **Planning Advisory Committee** – Councillor Henry reported the Planning Advisory Committee met on the 7<sup>th</sup> of September and discussed variance for a setback of a fence at 4 Murphy Court. A verbal report of new/ongoing construction around Town was also given.

**8.    CONSIDERATION OF BY-LAWS – NIL**

**9.    UNFINISHED BUSINESS – NIL**

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10. NEW BUSINESS

a. Williams Seafood/Town of Oromocto Lease Agreement

It was moved by Councillor Henry, seconded by Councillor Dawe,

2017-142 **RESOLVED: THAT** the Mayor and Chief Administrative Officer/Clerk be authorized to enter into a 40 year agreement with William's Seafood for the lease of property located at 5 Gateway Drive, as discussed at Council in Committee 19 September 2017. **CARRIED**

b. Part-time Hiring – Recreation & Tourism

It was moved by Councillor Dawe, seconded by Deputy Mayor Murdock,

2017-143 **RESOLVED THAT** Mr. John Gillam be offered part-time employment with the Town beginning 02 October 2017 and ending 03 April 2018.

**CARRIED**

c. Chief Administrative Officer Hiring

It was moved by Deputy Mayor Murdock, seconded by Councillor Dawe,

2017-144 **WHEREAS** Mr. Richard Isabelle, Chief Administrative Officer, has given notice of his intention to retire in January 2018; and

**WHEREAS** the Town of Oromocto's Hiring Policy requires that a selection committee be established to hire a replacement Chief Administrative Officer;

**BE IT RESOLVED THAT:** The Mayor and the Assistant Town Clerk be authorized to begin the hiring process for a new Chief Administrative Officer and establish a selection committee, which will be a temporary committee of Council, that shall 1) interview candidates for the position of Chief Administrative Officer; and 2) make recommendations to Council concerning the hiring of the Chief Administrative Officer **CARRIED**

d. Promotion Policy

It was moved by Councillor Henry, seconded by Councillor Dawe,


2017-145 **RESOVLED: THAT** the Town's Policy Manual be amended to include the new Promotion Policy as reviewed by Council in Committee on 19 September 2017. **CARRIED**

11. ADJOURNMENT

It was moved by Councillor Henry and seconded by Councillor Dawe,

2017-146 **RESOLVED: THAT** the Regular Session of Oromocto Town Council of 21 September 2017 be adjourned at 5:43 pm. **CARRIED**

  
Richard E Isabelle  
Chief Administrative Officer/Clerk

  
Robert E Powell  
Mayor