

# TOWN OF OROMOCTO - RECREATION AND TOURISM 2020 SUMMER STUDENT CASUAL EMPLOYMENT

## Visitor Information Centre Counsellor

*Applications for this summer student position(s) within the Recreation and Tourism Department will be received at the Oromocto Municipal Offices until **4:00 pm, Friday, 10 April, 2020.***

**Minimum Qualifications:** Entering Second Year of University or Equivalent; A good knowledge of our community and the Maritime Provinces; Communication and good public relations are also required.

**Assets:** Previous experience within the tourism industry, Ability to converse in both Official languages.

**Function:** To provide information services to tourists; answering questions on tourist attractions, lodgings, and accommodations; providing direction; and distributing brochures, maps and pamphlets where required. To promote various special events and attractions that will provide direct economic benefits to the community.

**Responsible to:** Facilities & Tourism Officer through the VIC Supervisor.

**Responsibilities:** Maintain the Visitor Information Centre with a complete supply of brochures, pamphlets, maps and other material necessary to operate effectively; Wear appropriate clothing as outlined by the supervisor; Keep a daily record of the number of visitors to the Visitor Information Centre, time and date of the visit, request made and destination; Ensure the general cleanliness of the Visitor Information Centre; Attend the training seminars that will assist in improving knowledge or abilities about the position; and Perform other related duties as required.

Applications are  
available at the  
Oromocto  
Municipal Offices  
4 Doyle Drive or  
online at  
[www.oromocto.ca](http://www.oromocto.ca)



*Recreation & Tourism student casual positions require that the applicant be a full-time student in the 2019-20 school year and entering or currently enrolled in a post-secondary institution for Fall 2020, or as defined by a third party employment funding program. Confirmation of enrolment may be required.*

*Only candidates selected for an interview will be contacted.  
All positions are funding dependent. As a result, some advertised positions may not be filled.*

