

**THE OROMOCTO TOWN COUNCIL MEETING  
IN REGULAR SESSION  
AT THE OROMOCTO MUNICIPAL BUILDING  
THURSDAY, 20 APRIL 2017 @ 7:00 PM**

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**1. RECORDING OF ATTENDANCE**

**Present:**

Mayor R Powell  
Deputy Mayor K Murdock  
Councillor R Henry  
Councillor S Mawhinney  
Councillor L Dawe  
Councillor J Kirkbride  
Councillor A Zaporzan

**In Attendance:**

R Isabelle, CAO/Town Clerk  
C Abbott, Assistant Town Clerk  
J Thomson, Treasurer  
B Jarratt, Recreation & Tourism Officer  
S Basque, Town Engineer  
J Jackson, Director Plan. & Compliance  
D Johnson, Asst Deputy Fire Chief  
T McKellar, Records Clerk

**2. APPROVAL OF AGENDA**

It was moved by Councillor Mawhinney, seconded by Councillor Kirkbride,

**2017-054 RESOLVED: THAT** the agenda for the Oromocto Town Council Meeting in Regular Session on 20 April 2017 be approved. **CARRIED**

**3. CORRECTION AND ADOPTION OF MINUTES OF THE OROMOCTO TOWN COUNCIL**

It was moved by Councillor Dawe, seconded by Councillor Henry,

**2017-055 RESOLVED: THAT** the minutes for the Oromocto Town Council Meeting in Regular Session on 16 March 2017 be approved. **CARRIED**

**4. READING OF PETITIONS AND HEARING OF DELEGATIONS – Nil.**

**5. READING OF COMMUNICATIONS -** The CAO read a letter received to the Town from Habitat For Humanity Fredericton Inc.

**6. REPORTS OF FORMAL COMMITTEES**

a) **Council in Committee**

i) **Annex "A" Police Report**

It was moved by Councillor Zaporzan, seconded by Councillor Mawhinney,

**2017-056 RESOLVED: THAT** the report of the Police, attached as Annex "A", for the month of March 2017 be accepted. **CARRIED**

ii) **Annex "B" – Planning and Compliance Report**

It was moved by Councillor Mawhinney, seconded by Councillor Kirkbride,

**2017-057 RESOLVED: THAT** the Planning and Compliance Report, attached as Annex "B", for the month of March 2017 be accepted. **CARRIED**

iii) **Annex "C" - Fire Report**

It was moved by Councillor Henry, seconded by Councillor Dawe,

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**2017-058**    **RESOLVED: THAT** the report of the Fire Department, attached as Annex "C" and its Appendix 1, Response Analysis Report, for the month of March 2017, be accepted.    **CARRIED**

iv)    Annex "D" - Financial Report

It was moved by Councillor Dawe, seconded by Councillor Mawhinney,

**2017-059**    **RESOLVED: THAT** the accounts for the month of March 2017 as shown in Annex "D" be accepted.    **CARRIED**

v)    Annex "E" – Engineering & Public Works Report

It was moved by Deputy Mayor Murdock, seconded by Councillor Zaporzan,

**2017-060**    **RESOLVED: THAT** the report of the Department of Engineering and Public Works attached as Annex "E" for the month of March 2017 be accepted.    **CARRIED**

vi)    Annex "F" Recreation and Tourism Report

It was moved Councillor Kirkbride, seconded by Councillor Henry,

**2017-061**    **RESOLVED: THAT** the report of the Recreation and Tourism Department attached as Annex "F" for the month of March 2017 be accepted.    **CARRIED**

vii)    Personnel Report – The Mayor expressed his condolences on behalf of Council to Richard Cummings and family on the passing of his son Logan Cummings and to Sherry Wall's family on the passing of her husband Andy.

b)    **Recreation and Tourism Committee Report (Verbal)** – Councillor Kirkbride reported the Committee is considering the possibility of hosting a craft brewery festival in Oromocto and arranged to meet with the organizers of the Fredericton event. Unfortunately they were unable to attend the meeting and a subsequent meeting is to be rescheduled. Other items discussed were the recommendations for appointments from Ward 2 and the upcoming Recognition Banquet to be held on 9 May 2017 at the Oromocto Legion.

**7.    REPORTS OF NON-COUNCIL COMMITTEES AND AGENCIES - (Verbal)**

a.    **Oromocto and Area Chamber of Commerce** – Councillor Dawe reported the Committee met on 12 April 2017 and were advised the chair had been contacted from a business in Chipman interested in joining the Oromocto and Area Chamber. She reported the next lunch and learn activity will focus on social media and will be held on 26 April 2017, the guest speaker is from the firm Ginger Designs. The recent business after-hours activity held at the Oromocto Galleria was well attend and she reported the next meeting is scheduled for the 10 May 2017

b.    **Oromocto Pioneer Gardens Committee** – Councillor Mawhinney advised the Committee met or the first time this year last week. The Committee is very eager to get things cleaned up and to reviewed the spring projects. He reported the major project for this year is to install some additional grade beams.

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- c. **Planning Advisory Committee** – Councillor Mawhinney reported at the meeting held earlier this month the main item that was reviewed was the proposed By-Law 522, A Zoning By-Law for the Town of Oromocto. In addition a variance was granted for a property located in Smith Subdivision.

8. **CONSIDERATION OF BY-LAWS**

- a. **3<sup>rd</sup> Reading by Title Only for Enactment of Proposed By-Law 522, A Zoning By-Law for the Town of Oromocto**

It was moved by Councillor Henry, seconded by Councillor Zaporzan,

- 2017-062 **RESOLVED: THAT 3<sup>rd</sup> Reading by Title Only for Enactment of Proposed By-Law 522, A Zoning By-Law for the Town of Oromocto be accepted. CARRIED**

9. **UNFINISHED BUSINESS - NIL**

10. **NEW BUSINESS**

- a. **Appointments – Oromocto Non-Profit Housing**

It was moved by Deputy Mayor Murdock, seconded by Councillor Mawhinney,

- 2017-063 **RESOLVED: THAT Mr. Steve Knox be appointed to the Oromocto Non-Profit Housing Corporation for a three-year term effective immediately until 31 March 2020. CARRIED**

- b. **Appointment – Recreation and Tourism Committee**

It was moved by Councillor Kirkbride, seconded by Councillor Henry,

- 2017-064 **RESOLVED: THAT Mr. James Goodine and Mr. Sean Studham be appointed to the Recreation & Tourism Committee for a two-year term effective 1 May 2017 to 30 April 2019. CARRIED**

- c. **Terms of Reference – Recreation and Tourism Committee**

It was moved by Councillor Kirkbride, seconded by Councillor Dawe,

- 2017-065 **RESOLVED: THAT the Terms of Reference for the Recreation and Tourism Committee be amended by adding the following under the section heading "Term of Office:"**  
• *No member shall serve more than six consecutive terms. CARRIED*

- d. **Tender – Engineering & Public Works Building**

It was moved by Councillor Mawhinney, seconded Councillor Dawe,

- 2017-066 **RESOVLED: THAT of the seven (7) bids received for the construction of the new Engineering & Public Works facility, that of Springhill Construction in the amount of \$4,692,915 (four million, six hundred ninety-two**

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thousand, nine hundred and fifteen dollars), including HST, be accepted. Funding is available from within General Capital Account 29286-20.

**CARRIED**

**e. Tender – 2017 Street Paving and Curbs**

It was moved by Councillor Henry, seconded by Councillor Zaporzan,

**2017-067** **RESOLVED: THAT** the only bid received for asphalt surfacing and concrete curbs on Town streets, that of Northern Construction Ltd. in the amount of \$1,168,655.57 (one million, one hundred sixty-eight thousand, six hundred and fifty-five dollars and fifty-seven cents), including HST, be accepted. Funding is available from within General Capital Accounts 29294-20, 29297-20 and General Operating Account 17270-10.

**CARRIED**

**f. Tender – Restigouche Road/Nason Crescent**

It was moved by Councillor Zaporzan, seconded by Councillor Kirkbride,

**2017-068** **RESOLVED: THAT** of the four (4) bids received for watermain upgrades on Restigouche Road and Nason Crescent, that of Fairville Construction Ltd., in the amount of \$790,985.61 (seven hundred ninety thousand, nine hundred eighty-five dollars and sixty-one cents) HST included be accepted. Funds are available from within the Water and Sewer Capital Account 49089-40. **CARRIED**

**g. Tender – Gardiner Street**

It was moved by Deputy Mayor Murdock, seconded by Councillor Dawe,

**2017-069** **RESOLVED: THAT** of the ten (10) bids received for watermain upgrades on Gardiner Street, that of P.R. Gahan & Sons Ltd., in the amount of \$351,707.91 (three hundred fifty-one thousand, seven hundred seven dollars and ninety-one cents) HST included be accepted. Funds are available from within the Water and Sewer Capital Account 49086-40.

**CARRIED**

**h. Tender – Saint John Avenue**

It was moved by Councillor Dawe, seconded by Councillor Mawhinney

**2017-070** **RESOLVED: THAT** of the five (5) bids received for watermain upgrades on Saint John Avenue, that of Fairville Construction Ltd., in the amount of \$1,344,348.07 (one million, three hundred forty-four thousand, three hundred forty-eight dollars and seven cents) HST included be accepted. Funds are available from within the Water and Sewer Capital Account 49085-40. **CARRIED**

**i. Policy – Holiday/Leave**

It was moved by Councillor Henry, seconded by Councillor Mawhinney,

**2017-071** **RESOLVED: THAT** the Town's Policy Manual be updated to include a new Holiday/Leave Policy, as reviewed by Council in Committee on

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Tuesday, 18 April 2017. **CARRIED**

**j. Policy – Use of Vehicles**

It was moved by Councillor Zaporzan, seconded by Councillor Dawe,

**2017-072 RESOLVED: THAT** the Town's Policy Manual be updated to include a new Use of Vehicle Policy, as reviewed by Council in Committee on Tuesday, 18 April 2017. **CARRIED**

**k. Assistance to “Habitat for Humanity” Construction Project**

It was moved by Deputy Mayor Murdock, seconded by Councillor Kirkbride,

**2017-073 WHEREAS** Habitat for Humanity brings communities together to help families build strength, stability and independence through affordable homeownership; and

**WHEREAS** They are planning on a home build in the Town of Oromocto starting this spring as part of Habitat's Canada Wide 150<sup>th</sup> celebration; and

**WHEREAS** they rely on grants and donations from local businesses, individuals, community funding organizations and government to build homes and enable families to make the transition to affordable home ownership;

**NOW, THEREFORE BE IT RESOLVED** that the Town of Oromocto Council supports Habitat for Humanity's efforts to initiate this affordable housing project and agrees to waive all municipal licensing, permit and utility connection fees. **CARRIED**

**l. Service Agreement – Indigenous and Northern Affairs Canada**

It was moved by Councillor Mawhinney, seconded by Councillor Henry,

**2017-074 RESOLVED: THAT** the Mayor and Chief Administrative Officer/Clerk be authorized to enter into an agreement for the provision of municipal services with the Federal Department of Indigenous Affairs and Northern Development for the fiscal year 2017-2018, as reviewed by Council in Committee on 18 April 2017. **CARRIED**

**m. 2016 Audited Financial Statements**

It was moved by Councillor Dawe, seconded by Deputy Mayor Murdock,

**2017-075 RESOLVED: THAT** the Town of Oromocto audited financial statements, for the fiscal year ended 31 December 2016, prepared and presented by Grant Thornton Chartered Accountants at Council in Committee 18 April 2017, be accepted. **CARRIED**

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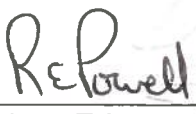
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11. ADJOURNMENT

It was moved by Deputy Mayor Murdock, seconded Councillor Mawhinney,

2017-076 **RESOLVED: THAT** the Regular Session of Oromocto Town Council of 20 April be adjourned at 7:20 pm. **CARRIED**

  
Richard E Isabelle  
Chief Administrative Officer/Clerk

  
Robert E Powell  
Mayor