

**THE OROMOCTO TOWN COUNCIL MEETING
IN REGULAR SESSION
AT THE OROMOCTO MUNICIPAL BUILDING
THURSDAY, 18 JANUARY 2018 @ 7:00 PM**

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1. RECORDING OF ATTENDANCE

Present:

Mayor R Powell
Deputy Mayor Murdock
Councillor L Dawe
Councillor R Henry
Councillor S Mawhinney
Councillor J Kirkbride

Absent

Councillor A Zaporzan

In Attendance:

D Isabelle, Chief Administrative Officer
G Mersereau, Executive Assistant
J Thomson, Treasurer
B Jarratt, Director Recreation & Tourism
J Jackson, Director Planning & Comp
J Price, Fire Chief

2. APPROVAL OF AGENDA

It was moved by Councillor Mawhinney, seconded by Councillor Henry,

2018-001 RESOLVED: THAT the agenda for the Oromocto Town Council Meeting in Regular Session on 18 January 2018 be approved. **CARRIED**

3. CORRECTION AND ADOPTION OF MINUTES OF THE OROMOCTO TOWN COUNCIL

It was moved by Councillor Dawe, seconded by Councillor Henry,

2018-002 RESOLVED: THAT the minutes for the Oromocto Town Council Meeting in Regular Session on 14 December 2017 be approved. **CARRIED**

4. READING OF PETITIONS AND HEARING OF DELEGATIONS – Mr. Paul Gallinger, President of the Oromocto/Gagetown Crime Stoppers presented Mayor Powell with their annual membership sticker to be placed on the plaque for the local Crime Stoppers Association.

5. READING OF COMMUNICATIONS - Nil

6. REPORTS OF FORMAL COMMITTEES

a) **Council in Committee**

i) **Annex "A" Police Report**

It was moved by Councillor Henry, seconded by Councillor Kirkbride,

2018-003 RESOLVED: THAT the report of the Police, attached as Annex "A", for the month of December 2017 be accepted. **CARRIED**

ii) **Annex "B" – Planning and Compliance Report**

It was moved by Councillor Mawhinney, seconded by Councillor Dawe,

2018-004 RESOLVED: THAT the Planning and Compliance Report, attached as Annex "B", for the month of December 2018 be accepted. **CARRIED**

iii) **Annex "C" - Fire Report**

It was moved by Deputy Mayor Murdock, seconded by Councillor Kirkbride,

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2018-005 **RESOLVED: THAT** the report of the Fire Department, attached as Annex "C" and its Appendix 1, Response Analysis Report, for the month of December 2017, be accepted. **CARRIED**

iv) Annex "D" - Financial Report

It was moved by Councillor Dawe, seconded by Councillor Mawhinney,

2018-006 **RESOLVED: THAT** the accounts for the month of December 2017 as shown in Annex "D" be accepted. **CARRIED**

v) Annex "E" – Engineering & Public Works Report

It was moved by Councillor Dawe, seconded by Councillor Henry,

2018-007 **RESOLVED: THAT** the report of the Department of Engineering and Public Works attached as Annex "E" for the month of December 2017 be accepted. **CARRIED**

vi) Annex "F" Recreation and Tourism Report

It was moved by Councillor Kirkbride, seconded by Councillor Mawhinney,

2018-008 **RESOLVED: THAT** the report of the Recreation and Tourism Department attached as Annex "F" for the month of December 2017 be accepted. **CARRIED**

vii) Personnel Report – The Mayor welcomed Mr. Steven Hart, the new Chief Administrative Officer (designate) to the Town and thanked Mr. Richard Isabelle for his hard work and dedication to the Town in bringing it back to life. Mr. Isabelle retires January 31, 2018.

b) Recreation and Tourism Committee Report (Verbal) – Nil

7. REPORTS OF NON-COUNCIL COMMITTEES AND AGENCIES - (Verbal)

a. **Oromocto and Area Chamber of Commerce** – Councillor Dawe reported that the Chamber held its monthly board meeting on 10 January 2018 and welcomed the new Administrative Assistant, Deborah Percival. A number of items discussed were the Chamber's Business After Hours to be held on Wednesday, January 24th at 5 pm at the Scotiabank Oromocto location; the Business Awards Dinner at the Hazen Centre on the 22nd of February; the Oromocto Chamber \$1,000 scholarship and the upcoming Lunch and Learn at the Food Bank on 21st of March. The next meeting is scheduled for 14 February 2018.

b. **Oromocto Pioneer Gardens** – Nil

c. **Planning Advisory Committee (PAC)** – Councillor Henry reviewed the written summary of the monthly PAC meeting that was held in January 2018.

d. **Library Committee** - Nil

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8. CONSIDERATION OF BY-LAWS

- a. **Second Reading in its Entirety of Proposed By-Law 534, "A By-Law Respecting the Procedure and Organization of the Town of Oromocto Council"**

It was moved Councillor Kirkbride, seconded by Councillor Henry,

2018-009 RESOLVED: THAT Second Reading in its of Proposed By-Law 534, "A By-Law Respecting the Procedure and Organization of the Town of Oromocto Council" be accepted. **CARRIED**

- b. **Third Reading by Title Only for Enactment of Proposed By-Law 534, "A By-Law Respecting the Procedure and Organization of the Town of Oromocto Council"**

It was moved Deputy Mayor Murdock, seconded by Councillor Mawhinney,

2018-010 RESOLVED: THAT Third Reading by Title Only for Enactment of Proposed By-Law 534, "A By-Law Respecting the Procedure and Organization of the Town of Oromocto Council" be accepted. **CARRIED**

9. UNFINISHED BUSINESS – NIL

10. NEW BUSINESS

- a. **Recreation and Tourism Appointment**

It was moved by Deputy Mayor Murdock, seconded by Councillor Mawhinney,

2018-011 RESOLVED: THAT Althea Arsenault be reappointed to the Recreation & Tourism Committee for a two year term effective 1 February 2018 to 31 January 2020. **CARRIED**

- b. **Bilingual Account Assistant - Finance**

It was moved by Councillor Dawe, seconded by Councillor Henry,

2018-012 RESOLVED: THAT Amanda Arbeau be offered the position of Bilingual Accounting Assistant within the Finance Department effective immediately. **CARRIED**

- c. **Asset Management Policy**

It was moved by Councillor Mawhinney, seconded by Councillor Dawe,

2018-013 RESOLVED: THAT the Town's Policy Manual be amended to include the new Asset Management Policy as reviewed by Council in Committee on 16 January 2018. **CARRIED**

- d. **Management, Acquisition, Sale and Lease of Real Property Policy**

It was moved by Councillor Mawhinney, seconded by Councillor Henry,

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2018-014 **RESOLVED: THAT** the Town's Policy Manual be amended to include the new Management, Acquisition, Sale and Lease of Real Property Policy as reviewed by Council in Committee on 16 January 2018. **CARRIED**

e. Section 88 Approval – Beaufort Street

It was moved by Councillor Henry, seconded by Deputy Mayor Murdock,

2018-015 **RESOLVED: THAT** pursuant to Section 88 of the Community Planning Act and section 7(4)(a) of the Subdivision By-Law 305, the Town gives assent to and accepts the location of the street as shown on the Tentative Town of Oromocto 2017-1 Subdivision plan, dated December 18th, 2017 prepared by Sur Tek Group Ltd; and

THAT Council accepts the name Beaufort Street, as recommended by the Planning Advisory Committee, for the street identified under the Tentative Town of Oromocto 2017-1 Subdivision plan, dated December 18th, 2017 prepared by Sur Tek Group Ltd; and

THAT Council accepts the location of the proposed new street under authority of Section 3 of the Controlled Access Streets By-Law 500.

Council, therefore, rescinds Resolution #2017-158 dated, Thursday, 19 October 2017. **CARRIED**

f. Eastlink Tower Location

It was moved by Deputy Mayor Murdock, seconded by Councillor Dawe

2018-016 **RESOLVED: THAT** under its authority given by subsection 1.1.(3) of the Zoning By-Law, Council permits Eastlink to erect a telecommunications tower and small utility building on a portion of the property identified as PID 60189123. **CARRIED**

g. Tender Award – Crew Cab Truck

It was moved by Deputy Mayor Murdock, seconded by Councillor Mawhinney

2018-017 **RESOLVED: THAT** the tender received from Fairview Chrysler for a 2017 Dodge 1500 in the amount of \$49,556.91 (forty-nine thousand, five hundred and fifty-six dollars and ninety-one cents) be accepted. Funding is available from within General Capital Account #29308-20. **CARRIED**

h. Land Sale – Brayson Boulevard

It was moved by Councillor Kirkbride, seconded by Councillor Dawe,

2018-018 **RESOLVED: THAT** the Mayor and Chief Administrative Officer be authorized to enter into a purchase and sale agreement with Model Town Health Care Ltd for the sale of a 1.66 acres lot located off Brayson Boulevard for the purchase price of \$213,000 (two hundred thirteen thousand dollars). **CARRIED**

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i. **Purchase of Property – 1049 Waasis Road**

It was moved by Deputy Mayor Murdock, seconded by Councillor Mawhinney,

2018-019 RESOLVED: THAT the Mayor and Chief Administrative Officer be authorized to enter into a purchase and sale agreement for property located at 1049 Waasis Road, as discussed at Council in Committee on 16 January 2018. The purchase price is \$75,000 (seventy-five thousand dollars). **CARRIED**


11. **ADJOURNMENT**

It was moved by Councillor Kirkbride, seconded by Councillor Henry,

2018-020 RESOLVED: THAT the Regular Session of Oromocto Town Council of 18 January 2018 be adjourned at 7:25 pm. **CARRIED**



Steven Hart
Chief Administrative Officer/Clerk



Robert E Powell
Mayor