

**THE OROMOCTO TOWN COUNCIL MEETING
IN REGULAR SESSION
AT THE OROMOCTO MUNICIPAL BUILDING
THURSDAY, 16 DECEMBER 2021 @ 5:30 PM**

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1. RECORDING OF ATTENDANCE

Present:

Mayor R Powell
Deputy Mayor L Dawe
Councillor S Mawhinney
Councillor K Murdock
Councillor J Kirkbride

Absent:

Councillor R Henry
Councillor M Parent

In Attendance:

J Fife, Chief Administrative Officer
C Goguen, Asst Town Clerk
J Jackson, Dir of Planning and Compliance
B Jarratt, Dir of Recreation and Tourism
J Thomson, Town Treasurer
R Cummings, Deputy Fire Chief
D Goodfellow, Engineering Technologist

2. APPROVAL OF AGENDA

It was moved by Councillor Kirkbride, seconded by Councillor Mawhinney,

2021-172 RESOLVED: THAT the agenda for the Oromocto Town Council Meeting in Regular Session on 16 December 2021 be approved. **CARRIED**

3. CORRECTION AND ADOPTION OF MINUTES OF THE OROMOCTO TOWN COUNCIL

It was moved by Deputy Mayor Dawe, seconded by Councillor Murdock,

2021-173 RESOLVED: THAT the minutes for the Oromocto Town Council Meeting in Regular Session on 18 November 2021.

4. READING OF PETITIONS AND HEARING OF DELEGATIONS - Nil

5. READING OF COMMUNICATIONS – Nil

6. REPORTS OF FORMAL COMMITTEES

a) **Council in Committee**

i) **Annex “A” Police Quarterly Report - Nil**

ii) **Annex “B” – Planning and Compliance Report**

It was moved by Councillor Mawhinney, seconded by Councillor Kirkbride,

2021-174 RESOLVED: THAT the Planning and Compliance Report, attached as Annex “B”, for the month of November 2021, be accepted. **CARRIED**

iii) **Annex “C” - Fire Report**

It was moved by Councillor Murdock, seconded by Deputy Mayor Dawe,

2021-175 RESOLVED: THAT the report of the Fire Department, attached as Annex “C” and its Appendix 1, Response Analysis Report, for the month of November 2021, be accepted. **CARRIED**

iv) **Annex “D” - Financial Report**

It was moved by Deputy Mayor Dawe, seconded by Councillor Murdock,

2021-176 RESOLVED: THAT the accounts for the month of November 2021 as shown in Annex “D”, be accepted. **CARRIED**

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v) Annex "E" – Engineering & Public Works Report

It was moved by Councillor Mawhinney, seconded by Councillor Kirkbride,

2021-177 RESOLVED: THAT the report of the Department of Engineering and Public Works attached as Annex "E" for the month of November 2021, be accepted. **CARRIED**

vi) Annex "F" Recreation and Tourism Report

It was moved by Councillor Kirkbride, seconded by Councillor Murdock,

2021-178 RESOLVED: THAT the report of the Recreation and Tourism Department, attached as Annex "F" for the month of November 2021, be accepted. **CARRIED**

vii) Personnel Report – The Mayor recognized the Town Employees who received their 2021 Long-Service Awards and OFD Volunteer Lieutenant Bryce Firlotte for 18 years of service. He noted 2021 was another challenging year with three Chief Administrative Officers, three elections and now the local governance restructuring. He thanked all staff, volunteers and Council for their commitment and dedication to the Town and wished everyone a happy holidays.

b) Recreation and Tourism Committee Report – Nil

7. REPORTS OF NON-COUNCIL COMMITTEES AND AGENCIES - (Verbal)

a. **Oromocto and Area Chamber of Commerce** – Deputy Mayor Dawe reported that the Chamber held its monthly meeting on the 8 December 2021. She thanked the Chief Administrative Officer for his presentation to the board regarding the future recreation and cultural facility. She noted the chamber is looking to fill the role of Treasurer on the board; that they are considering participating in a curling funspiel in 2022; and she thanked the Town for its support with the successful tree-lighting ceremony at the memorial garden location. The next Chamber meeting will be held on 12 January 2022.

b. **Oromocto Pioneer Gardens** – Nil

c. **Planning Advisory Committee** – Nil

d. **Age Friendly Community Advisory Committee** – Nil

e. **Zero Carbon Committee** – Nil

8. CONSIDERATION OF BY-LAWS – Nil

9. UNFINISHED BUSINESS – Nil

10. NEW BUSINESS

a. **Water and Sewer Rate Increase**

It was moved by Deputy Mayor Dawe, seconded by Councillor Murdock,

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2021-179 RESOLVED: THAT as per By-Law #537, A By-Law Respecting Water and Sanitary Sewerage Services in the Town of Oromocto, the Town of Oromocto Council establishes the Water and Sanitary Sewage charges as per the new Schedule "A" effective the next billing cycle. **CARRIED**

b. Policy Amendments – Employee Benefits, Employee Recognition and Holiday/Leave

It was moved by Councillor Murdock, seconded by Deputy Mayor Dawe,

2021-180 RESOLVED: THAT the Policy Manual be updated, effective 01 January 2022, to include amendments to the Employee Benefits, Employee Recognition and Holidays/Leave policies, as reviewed by Council in Committee on 14 December 2021. **CARRIED**

c. Recreation and Cultural Facility – Canada Community Revitalization Fund Application

It was moved by Councillor Kirkbride, seconded by Deputy Mayor Dawe,

2021-181 RESOLVED: THAT the Chief Administrative Officer be authorized to submit an application for design costs of the new Recreation and Cultural Facility under the Canada Community Revitalization Fund. **CARRIED**

d. Transfer – General Capital Reserve Fund to General Capital Fund

It was moved by Councillor Mawhinney, seconded by Councillor Kirkbride,

2021-182 RESOLVED: THAT \$1,025,650.28 (one million twenty-five thousand six hundred fifty dollars and twenty-eight cents) be transferred from the General Capital Reserve Fund to the General Capital Fund. **CARRIED**

e. Transfer – General Capital Reserve Fund to Water & Sewer Utility Capital Fund

It was moved by Deputy Mayor Dawe, seconded by Councillor Murdock,

2021-183 RESOLVED: THAT \$880,577.83 (eight hundred eighty thousand five hundred seventy-seven dollars and eighty-three cents) be transferred from the General Capital Reserve Fund to the Water & Sewer Utility Capital Fund. **CARRIED**

f. Transfer – General Capital Reserve Fund to Water & Sewer Utility Capital Fund

It was moved by Councillor Murdock, seconded by Deputy Mayor Dawe,

2021-184 RESOLVED: THAT \$327,536.38 (three hundred twenty-seven thousand five hundred thirty-six dollars and thirty-eight cents) be transferred from the General Capital Reserve Fund to the Water & Sewer Utility Capital Fund – Gas Tax. **CARRIED**

g. Transfer – General Operating Fund to the Water & Sewer Utility Operating Fund for Water Cost Fire Protection

It was moved by Councillor Kirkbride, seconded by Councillor Mawhinney,

2021-185 RESOLVED: THAT \$645,000.00 (six hundred forty-five thousand dollars) be transferred from the General Operating Fund to the Water & Sewer

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Utility Operating Fund for Water Cost Fire Protection for fiscal year 2021.
CARRIED

h. **Transfer – General Operating Fun to General Capital Reserve Fund**

It was moved by Councillor Mawhinney, seconded by Councillor Murdock,

2021-186 **RESOLVED: THAT \$587,265.00 (five hundred eighty-seven thousand two hundred sixty-five dollars) be transferred from the General Operating Fund to the General Capital Reserve Fund. CARRIED**

i. **Transfer – General Operating Fund to General Operating Reserve Fund**

It was moved by Deputy Mayor Dawe, seconded by Councillor Kirkbride,

2021-187 **RESOLVED: THAT \$391,873.00 (three hundred ninety-one thousand eight hundred seventy-three dollars) be transferred from the General Operating Fund to the General Operating Reserve Fund. CARRIED**

j. **Transfer – General Operating Reserve Fund to the General Operating Fund**

It was moved by Councillor Murdock, seconded by Councillor Mawhinney,

2021-188 **RESOLVED: THAT \$309,000.00 (three hundred and nine thousand dollars) be transferred from the General Operating Reserve Fund to the General Operating Fund. CARRIED**

k. **Transfer – Water & Sewer Utility Fund to the Water & Sewer Utility Capital Reserve Fund**

It was moved by Councillor Kirkbride, seconded by Deputy Mayor Dawe,

2021-189 **RESOLVED: THAT \$25,000.00 (twenty-five thousand dollars) be transferred from the Water & Sewer Utility Operating Fund to the Water & Sewer Utility Capital Reserve Fund. CARRIED**

l. **Transfer Fireman's Trust Fund to the General Operating Fund**

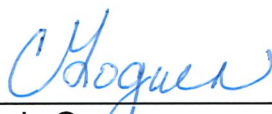
It was moved by Councillor Mawhinney, seconded by Councillor Kirkbride,

2021-190 **RESOLVED: THAT \$15,146.36 (fifteen thousand one hundred forty-six dollars and thirty-six cents) be transferred from the Fireman's Trust Fund to the General Operating Fund. CARRIED**

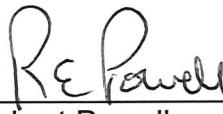
11. **ADJOURNMENT**

It was moved by Councillor Mawhinney, seconded by Deputy Mayor Dawe,

2021-191 **RESOLVED: THAT the Regular Session of Oromocto Town Council of 16 December 2021 be adjourned at 5:48 pm. CARRIED**


Cindy Goguen
Assistant Town Clerk




Robert Powell
Mayor