

**THE OROMOCTO TOWN COUNCIL MEETING  
IN REGULAR SESSION  
AT THE OROMOCTO MUNICIPAL BUILDING  
THURSDAY, 16 APRIL 2020 @ 4:30 PM**

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**1. RECORDING OF ATTENDANCE**

**Present:**

Mayor Robert Powell

**Remote:**

Deputy Mayor J Kirkbride

Councillor L Dawe

Councillor A Zaporzan

Councillor K Murdock

Councillor S Mawhinney

**In Attendance:**

S Hart, Chief Administrative Officer/Clerk

C Goguen, Assistant Town Clerk

**Remote:**

J Thomson, Treasurer

J Price, Fire Chief

B Jarratt, Director of Recreation and Tourism

J Jackson, Director of Planning and Compliance

S Basque, Town Engineer

**2. APPROVAL OF AGENDA**

It was moved by Councillor Mawhinney, seconded by Deputy Mayor Kirkbride,

**2020-048 RESOLVED: THAT** the agenda for the Oromocto Town Council Meeting in Regular Session on 16 April 2020 be approved. **CARRIED**

**3. CORRECTION AND ADOPTION OF MINUTES OF THE OROMOCTO TOWN COUNCIL**

It was moved by Councillor Dawe, seconded by Councillor Murdock,

**2020-049 RESOLVED: THAT** the minutes for the Oromocto Town Council Meeting in Regular Session on 19 March 2020 be approved. **CARRIED**

**4. READING OF PETITIONS AND HEARING OF DELEGATIONS - Nil**

**5. READING OF COMMUNICATIONS – Nil**

**6. REPORTS OF FORMAL COMMITTEES**

a) **Council in Committee**

i) **Annex "A" Police Report - Nil**

ii) **Annex "B" – Planning and Compliance Report**

It was moved by Councillor Mawhinney, seconded by Councillor Zaporzan,

**2020-050 RESOLVED: THAT** the Planning and Compliance Report, attached as Annex "B", for the month of March 2020, be accepted. **CARRIED**

iii) **Annex "C" - Fire Report**

It was moved by Councillor Murdock, seconded by Councillor Mawhinney,

**2020-051 RESOLVED: THAT** the report of the Fire Department, attached as Annex "C" and its Appendix 1, Response Analysis Report, for the month of March 2020, be accepted. **CARRIED**

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iv) Annex "D" - Financial Report

It was moved by Councillor Dawe, seconded by Deputy Mayor Kirkbride,

**2020-052 RESOLVED: THAT** the accounts for the month of March 2020 as shown in Annex "D", be accepted. **CARRIED**

v) Annex "E" – Engineering & Public Works Report

It was moved by Councillor Zaporzan, seconded by Councillor Dawe,

**2020-053 RESOLVED: THAT** the report of the Department of Engineering and Public Works attached as Annex "E" for the month of March 2020, be accepted. **CARRIED**

vi) Annex "F" Recreation and Tourism Report

It was moved by Deputy Mayor Kirkbride, seconded by Councillor Mawhinney,

**2020-054 RESOLVED: THAT** the report of the Recreation and Tourism Department, attached as Annex "F" for the month of March 2020, be accepted. **CARRIED**

vii) Personnel Report – The Mayor thanked, staff, business community and essential workers for all their efforts during the COVID-19 pandemic. In addition, he thanked the Oromocto Fire Department and the other departments that supported them in yesterday's apartment fire on Onondaga Street. He announced that April is Military Child Month.

b) Recreation and Tourism Committee Report – Nil

**7. REPORTS OF NON-COUNCIL COMMITTEES AND AGENCIES - (Verbal)**

a. **Oromocto and Area Chamber of Commerce** – Nil

b. **Planning Advisory Committee** – Nil

**8. CONSIDERATION OF BY-LAWS**

**9. UNFINISHED BUSINESS** – Nil

**10. NEW BUSINESS**

a. Crossing Guard Policy

It was moved by Councillor Murdock, seconded by Councillor Dawe,

**2020-055 RESOLVED: THAT** That Council adopts the Crossing Guard Policy for the Town of Oromocto as reviewed by Council in Committee on 14 April 2020. **CARRIED**

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**b. Brokerage Services Agreement**

It was moved by Councillor Mawhinney, seconded by Deputy Mayor Kirkbride,

- 2020-056 RESOLVED: THAT** the Mayor and Chief Administrative Officer/Clerk be authorized to enter into an Agreement with Cain Insurance Services Ltd for the provision of brokerage services to expire 30 March 2021 in the amount of \$17,000 (seventeen thousand dollars). Funding is available from within Accounts #14740-10 and #14780-10. **CARRIED**

**c. Insurance Renewal**

It was moved by Councillor Zaporzan, seconded by Councillor Murdock,

- 2020-057 RESOLVED: THAT** the Mayor and Chief Administrative Officer/Clerk be authorized to enter into an agreement as coordinated by Cain Insurance Services Ltd for the provision of municipal insurance in the amount of \$226,011 (two hundred and twenty-six thousand and eleven dollars) effective 1 April 2020 for a one-year period. Funding is available from within Accounts #1470-10 and #14780-10. **CARRIED**

**d. 2021 New Brunswick 55+ Games**

It was moved by Deputy Mayor Kirkbride, seconded by Councillor Mawhinney,

- 2020-058 RESOLVED: THAT** Mayor and Council support the local organizing committee application to host the 2021 New Brunswick 55+ Games in the Town of Oromocto. **CARRIED**

**e. 2019 Audited Financial Statements**

It was moved by Councillor Dawe, seconded by Councillor Zaporzan,

- 2020-059 RESOLVED: THAT** the Town of Oromocto audited financial statements, for the fiscal year ended 31 December 2019, prepared and presented by Grant Thornton Chartered Accountants at Council in Committee 14 April 2020, be accepted. **CARRIED**

**11. ADJOURNMENT**

It was moved Councillor Mawhinney, seconded by Councillor Dawe,

- 2020-060 RESOLVED: THAT** the Regular Session of Oromocto Town Council of 16 April 2020 be adjourned at 4:40 pm. **CARRIED**

*esigned - Steven Hart*

Steven Hart  
Chief Administrative Officer/Clerk

*esigned - Robert Powell*

Robert E Powell  
Deputy Mayor