

**THE OROMOCTO TOWN COUNCIL MEETING
IN REGULAR SESSION
AT THE OROMOCTO MUNICIPAL BUILDING
THURSDAY, 15 FEBRUARY 2018 @ 7:00 PM**

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1. RECORDING OF ATTENDANCE

Present:

Mayor R Powell
Deputy Mayor Murdock
Councillor L Dawe
Councillor A Zaporzan

Absent:

Councillor J Kirkbride
Councillor S Mawhinney
Councillor R Henry

In Attendance:

S Hart, CAO/Clerk
C Goguen, Assistant Clerk
J Thomson, Treasurer
B Jarratt, Director Recreation & Tourism
J Jackson, Director Planning & Comp
J Price, Fire Chief

2. APPROVAL OF AGENDA

It was moved by Councillor Zaporzan, seconded by Deputy Mayor Murdock,

2018-035 RESOLVED: THAT the agenda for the Oromocto Town Council Meeting in Regular Session on 15 February 2018 be approved. **CARRIED**

3. CORRECTION AND ADOPTION OF MINUTES OF THE OROMOCTO TOWN COUNCIL

It was moved by Councillor Dawe , seconded by Councillor Zaporzan,

2018-036 RESOLVED: THAT the minutes for the Oromocto Town Council Meeting in Regular Session on 18 January 2018 be approved. **CARRIED**

4. READING OF PETITIONS AND HEARING OF DELEGATIONS – Nil

5. READING OF COMMUNICATIONS - Nil

6. REPORTS OF FORMAL COMMITTEES

a) **Council in Committee**

i) **Annex "A" Police Report**

It was moved by Councillor Zaporzan, seconded by Deputy Mayor Murodck,

2018-037 RESOLVED: THAT the report of the Police, attached as Annex "A", for the month of January 2018 be accepted. **CARRIED**

ii) **Annex "B" – Planning and Compliance Report**

It was moved by Deputy Mayor Murdock, seconded by Councillor Dawe,

2018-038 RESOLVED: THAT the Planning and Compliance Report, attached as Annex "B", for the month of January 2018 be accepted. **CARRIED**

iii) **Annex "C" - Fire Report**

It was moved by Councillor Zaporzan, seconded by Deputy Mayor Murdock,

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2018-039 **RESOLVED: THAT** the report of the Fire Department, attached as Annex "C" and its Appendix 1, Response Analysis Report, for the month of January 2018, be accepted. **CARRIED**

iv) Annex "D" - Financial Report

It was moved by Councillor Dawe, seconded by Councillor Zaporzan,

2018-040 **RESOLVED: THAT** the accounts for the month of January 2018 as shown in Annex "D" be accepted. **CARRIED**

v) Annex "E" – Engineering & Public Works Report

It was moved by Councillor Dawe, seconded by Deputy Mayor Murdock,

2018-041 **RESOLVED: THAT** the report of the Department of Engineering and Public Works attached as Annex "E" for the month of January 2018 be accepted. **CARRIED**

vi) Annex "F" Recreation and Tourism Report

It was moved by Deputy Mayor Murdock, seconded by Councillor Dawe,

2018-042 **RESOLVED: THAT** the report of the Recreation and Tourism Department attached as Annex "F" for the month of January 2018 be accepted. **CARRIED**

vii) Personnel Report – The Mayor acknowledged Heritage Week, National Flag Day and the first-ever NB Family Day Holiday. He reported the arena will be open from 1 – 3 pm for a free-family skate. The Mayor formally welcomed Mr. Steven Hart to his first Council Meeting as the Chief Administrative Officer.

b) **Recreation and Tourism Committee Report (Verbal)** – Deputy Mayor Murdock reviewed the monthly report for the meeting that was held on 1 February 2018.

7. REPORTS OF NON-COUNCIL COMMITTEES AND AGENCIES - (Verbal)

a. **Oromocto and Area Chamber of Commerce** - Councillor Dawe reported the Chamber held its monthly board meeting on 7 February with an additional breakfast meeting on 14 February 2018. She noted that the Business Awards dinner was discussed; the OHS Student Pitch Context reviewed; as well as the welcome packages for new members. This year's Chamber awards dinner will honour Pat's Cookie Jar and Helen Morag MacKinnon Bagnell. The next Lunch and Learn will be held on 21 March 2018 at the Oromocto and Area Food Bank with guest speaker CAO Steven Hart.

b. **Oromocto Pioneer Gardens** – Nil

c. **Planning Advisory Committee** - Nil

d. **Library Committee** - Nil

8. CONSIDERATION OF BY-LAWS

9. UNFINISHED BUSINESS – NIL

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10. NEW BUSINESS

a. Tender Award – Gateway Boardwalk

It was moved by Councillor Zaporzan, seconded by Councillor Dawe,

2018-043 RESOLVED: THAT Council accepts the low bid received from Techno Metal Post Inc. in the amount of \$44,217.50 (forty-four thousand, two hundred and seventeen dollars and fifty cents) to supply and install 90 helical piles for the Phase II boardwalk construction at the Gateway wetlands. **CARRIED**

b. FCM Application – Asset management Plan

It was moved by Councillor Zaporzan, seconded by Deputy Mayor Murdock,

2018-044 RESOLVED: THAT the Chief Administrative Officer be authorized to apply for a grant opportunity from the Federation of Canadian Municipalities' Municipal Asset Management Program for the development of an Asset Management Plan.

BE IT THEREFORE RESOLVED: THAT the Town of Oromocto commits to conducting the following activities in its proposed project submitted to the Federation of Canadian Municipalities' Municipal Asset Management Program to advance the Town's Asset Management Program:

Activity 1 – Apply for the FCM Grant

Activity 2 – Develop a Phase 1 Asset Management Plan in accordance with the requirements of the Province of New Brunswick in order to advance our Asset Management Planning capacity

Activity 3 – Purchase and implement Asset Management Software by City Works contingent on funding approval.

BE IT FURTHER RESOLVED: THAT the Town commits \$12,500 (twelve thousand and five-hundred dollars) from its General Capital Reserve Account #62026-60 toward the costs of this initiative. **CARRIED**

c. Stay Active Oromocto Race

It was moved by Councillor Dawe, seconded by Councillor Zaporzan,

2018-045 RESOLVED: THAT Council approves Tyler and Isabelle Turner's request to organize a 5 km run in Oromocto on 17 June 2018 from 8 am – 12 pm; to partially close Hallihan Drive between 8:45 am and 9:15 am for the "kids" run; and to partially close 1 m from the curb of the roads along the route using construction pylons supplied by the Engineering and Public Works Department. **CARRIED**

d. Holidays/Leave Policy Amendment

It was moved by Deputy Mayor Murdock, seconded by Councillor Dawe,

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2018-046 **RESOLVED: THAT** the Town's Holidays/Leave Policy be amended to include a new item 2. Family Day under section 6.1.1 and the sentence "When July 1 is a Sunday, July 2 is a legal holiday and shall be kept and observed as such throughout Canada under the name "Canada Day" be added under the list of statutory holidays within the policy. **CARRIED**

e. **IAFF Sick Leave Bank Request**

It was moved by Deputy Mayor Murdock, seconded by Councillor Zaporzan,

2018-047 **RESOLVED: THAT** Council approves the recommendation by the Chief Administrative Officer to withdraw 265.5 hours from the IAFF Local 1576 Sick Leave Bank, as reviewed by Council in Committee on 13 February 2018. **CARRIED**

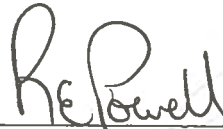
11. **ADJOURNMENT**

It was moved by Councillor Dawe, seconded by Deputy Mayor Murdock,

2018-048 **RESOLVED: THAT** the Regular Session of Oromocto Town Council of 15 February 2018 be adjourned at 7:15 pm. **CARRIED**



Steven Hart
Chief Administrative Officer/Clerk



Robert E Powell
Mayor