

**THE OROMOCTO TOWN COUNCIL MEETING
IN REGULAR SESSION
AT THE OROMOCTO MUNICIPAL BUILDING
THURSDAY, 14 DECEMBER 2017 @ 7:00 PM**

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1. RECORDING OF ATTENDANCE

Present:

Mayor R Powell
Deputy Mayor Murdock
Councillor L Dawe
Councillor R Henry
Councillor S Mawhinney
Councillor A Zaporzan

Absent

Councillor J Kirkbride

In Attendance:

D Isabelle, Chief Administrative Officer
C Goguen, Assistant Town Clerk
J Thomson, Treasurer
B Jarratt, Director Recreation & Tourism
J Jackson, Director Planning & Comp
J Price, Fire Chief
S Basque, Town Engineer

2. APPROVAL OF AGENDA

It was moved by Councillor Mawhinney, seconded by Councillor Dawe,

2017-192 RESOLVED: THAT the agenda for the Oromocto Town Council Meeting in Regular Session on 14 December 2017 be approved. **CARRIED**

3. CORRECTION AND ADOPTION OF MINUTES OF THE OROMOCTO TOWN COUNCIL

It was moved by Deputy Mayor Murdock, seconded by Councillor Mawhinney,

2017-193 RESOLVED: THAT the minutes for the Oromocto Town Council Meeting in Regular Session on 16 November 2017 be approved. **CARRIED**

It was moved Deputy Mayor Murdock, seconded by Councillor Dawe,

2017-194 RESOLVED: THAT the minutes for the Oromocto Town Council Meeting in Special Session on 30 November 2017 be approved. **CARRIED**

4. READING OF PETITIONS AND HEARING OF DELEGATIONS – Mr. Jeff Toner, 26 plus years on the Planning Advisory Committee Meeting.

5. READING OF COMMUNICATIONS - Nil

6. REPORTS OF FORMAL COMMITTEES

a) **Council in Committee**

i) **Annex "A" Police Report**

It was moved by Councillor Dawe, seconded by Councillor Mawhinney,

2017-195 RESOLVED: THAT the report of the Police, attached as Annex "A", for the month of November 2017 be accepted. **CARRIED**

ii) **Annex "B" – Planning and Compliance Report**

It was moved by Councillor Mawhinney, seconded by Councillor Dawe,

2017-196 RESOLVED: THAT the Planning and Compliance Report, attached as Annex "B", for the month of November 2017 be accepted. **CARRIED**

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iii) Annex "C" - Fire Report

It was moved by Deputy Mayor Murdock, seconded by Councillor Mawhinney,

2017-197 **RESOLVED: THAT** the report of the Fire Department, attached as Annex "C" and its Appendix 1, Response Analysis Report, for the month of November 2017, be accepted. **CARRIED**

iv) Annex "D" - Financial Report

It was moved by Councillor Dawe, seconded by Councillor Mawhinney,

2017-198 **RESOLVED: THAT** the accounts for the month of November 2017 as shown in Annex "D" be accepted. **CARRIED**

v) Annex "E" – Engineering & Public Works Report

It was moved by Deputy Mayor Murdock, seconded by Councillor Dawe,

2017-199 **RESOLVED: THAT** the report of the Department of Engineering and Public Works attached as Annex "E" for the month of November 2017 be accepted. **CARRIED**

vi) Annex "F" Recreation and Tourism Report

It was moved by Councillor Mawhinney, seconded by Councillor Dawe,

2017-200 **RESOLVED: THAT** the report of the Recreation and Tourism Department attached as Annex "F" for the month of November 2017 be accepted. **CARRIED**

vii) Personnel Report – The Mayor wished everyone a safe and Happy Christmas and asked all to remember all those working overtime or on call that have to be away from their families during the holidays. He thanked the CAO and the Department Heads for a great year and asked that the message be passed along to staff.

b) Recreation and Tourism Committee Report (Verbal) – Nil

7. REPORTS OF NON-COUNCIL COMMITTEES AND AGENCIES - (Verbal)

a. **Oromocto and Area Chamber of Commerce** – Councillor Dawe reported that the Chamber welcomed Deborah Purcival as the new Administrative Assistant to the Chamber. The Annual Christmas Social was held on the 13 December 2017 at the Sour Grape where they were able to sign a few new members to the chamber. On behalf of the chamber, she wished everyone a Merry Christmas and Happy New Year.

8. CONSIDERATION OF BY-LAWS

a. **First Reading by Title Only of Proposed By-Law 534, "A By-Law Respecting the Procedure and Organization of the Town of Oromocto Council"**

It was moved Deputy Mayor Murdock, seconded by Councillor Mawhinney,

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2017-201 **RESOLVED: THAT** First Reading by Title Only of Proposed By-Law 534, "A By-Law Respecting the Procedure and Organization of the Town of Oromocto Council" be accepted. **CARRIED**

- b. **Second Reading in its Entirety of Proposed By-Law 531, "A By-Law Respecting the Provision of Municipal Police Service in the Town of Oromocto"**

It was moved Councillor Dawe, seconded by Deputy Mayor Murdock,

2017-202 **RESOLVED: THAT** Second Reading in its Entirety of Proposed By-Law 531, "A By-Law Respecting the Provision of Municipal Police Service in the Town of Oromocto" be accepted. **CARRIED**

- c. **Second Reading in its Entirety of Proposed By-Law 532, "A By-Law Respecting the Town of Oromocto Fire Department"**

It was moved Deputy Mayor Murdock, seconded by Councillor Dawe,

2017-203 **RESOLVED: THAT** Second Reading in its Entirety of Proposed By-Law 532, "A By-Law Respecting the Town of Oromocto Fire Department" be accepted. **CARRIED**

- d. **Second Reading in its Entirety of Proposed By-Law 533, "A By-Law Relating to the Prevention of Fires in the Town of Oromocto"**

It was moved Councillor Mawhinney, seconded by Deputy Mayor Murdock,

2017-204 **RESOLVED: THAT** Second Reading in its Entirety of Proposed By-Law 533, "A By-Law Relating to the Prevention of Fires in the Town of Oromocto" be accepted. **CARRIED**

- e. **Second Reading in its Entirety of Proposed By-Law 535, "A By-Law Respecting the Chief Administrative Officer for the Town of Oromocto"**

It was moved Councillor Dawe, seconded by Deputy Mayor Murdock,

2017-205 **RESOLVED: THAT** Second Reading in its Entirety of Proposed By-Law 535, "A By-Law Respecting the Chief Administrative Officer for the Town of Oromocto" be accepted. **CARRIED**

- f. **Third Reading by Title Only for Enactment of Proposed By-Law 531, "A By-Law Respecting the Provision of Municipal Police Service in the Town of Oromocto"**

It was moved Councillor Mawhinney, seconded by Deputy Mayor Murdock,

2017-206 **RESOLVED: THAT** Third Reading by Title Only for Enactment of Proposed By-Law 531, "A By-Law Respecting the Provision of Municipal Police Service in the Town of Oromocto" be accepted. **CARRIED**

- g. **Third Reading by Title Only for Enactment of Proposed By-Law 532, "A By-Law Respecting the Town of Oromocto Fire Department"**

It was moved Councillor Dawe, seconded by Deputy Mayor Murdock,

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2017-207 **RESOLVED: THAT** Third Reading by Title Only for Enactment of Proposed By-Law 532, "A By-Law Respecting the Town of Oromocto Fire Department" be accepted. **CARRIED**

h. **Third Reading by Title Only for Enactment of Proposed By-Law 533, "A By-Law Relating to the Prevention of Fires in the Town of Oromocto"**

It was moved Councillor Mawhinney, seconded by Deputy Mayor Murdock,

2017-208 **RESOLVED: THAT** Third Reading by Title Only for Enactment of Proposed By-Law 533, "A By-Law Relating to the Prevention of Fires in the Town of Oromocto" be accepted. **CARRIED**

i. **Third Reading by Title Only for Enactment of Proposed By-Law 535, "A By-Law Respecting the Chief Administrative Officer for the Town of Oromocto"**

It was moved Councillor Dawe, seconded by Deputy Mayor Murdock,

2017-209 **RESOLVED: THAT** Third Reading by Title Only for Enactment of Proposed By-Law 535, "A By-Law Respecting the Chief Administrative Officer for the Town of Oromocto" be accepted. **CARRIED**

j. **Third Reading by Title Only for Enactment of Proposed By-Law 510-A, "A By-Law to Amend the By-Law Relating to the Municipal Plan"**

It was moved Councillor Mawhinney, seconded by Deputy Mayor Murdock,

2017-210 **RESOLVED: THAT** Third Reading by Title Only for Enactment of Proposed By-Law 510-A, "A By-Law to Amend the Municipal Plan" be accepted. **CARRIED**

k. **Third Reading by Title Only for Enactment of Proposed By-Law 522-A, "A By-Law to Amend the Zoning By-Law"**

It was moved Councillor Dawe, seconded by Deputy Mayor Murdock,

2017-211 **RESOLVED: THAT** Third Reading by Title Only for Enactment of Proposed By-Law 522-A, "A By-Law to Amend the Zoning By-Law" be accepted. **CARRIED**

9. **UNFINISHED BUSINESS – NIL**

10. **NEW BUSINESS**

a. **Annual Vacation Carry Over**

It was moved by Deputy Mayor Murdock, seconded by Councillor Mawhinney,

2017-212 **RESOLVED: THAT** Council approves the annual vacation carryover request as presented by the Chief Administrative Officer to Council in Committee on Wednesday, 06 December 2017. **CARRIED**

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b. Garbage Collection and Disposal Fee

It was moved by Councillor Mawhinney, seconded by Councillor Dawe,

2017-213 RESOLVED: THAT as per By-Law 403-C, The Town of Oromocto Council establishes the garbage collection and disposal user fee to be \$80 (eighty dollars) per annum for curbside pickup and \$136 (one hundred and thirty-six dollars) per annum for dumpster service effective 1 January 2018. **CARRIED**

c. Tender Award – Vertical Platform Lift

It was moved by Councillor Mawhinney, seconded by Councillor Dawe,

2017-214 RESOLVED: THAT the tender received from TCW Auto and Industrial Supply Ltd for a vertical platform lift in the amount of \$144,710.30 (one hundred and forty-four thousand, seven hundred and ten dollars and thirty cents) be accepted. Funding is available from within the General Capital Account #29286-20 **CARRIED**

d. Sale of Land – Remnant Parcel MacDonald Avenue

It was moved by Deputy Mayor Murdock, seconded by Councillor Mawhinney,

2017-215 RESOLVED: THAT the Mayor and the Chief Administrative Officer be authorized to sell a remnant parcel of land identified as PID 6010 2605, located at 331 MacDonald Avenue, to Keven Fontaine in the amount of \$1,200. **CARRIED**

e. Recreation and Tourism Committee Appointment

It was moved by Councillor Dawe, seconded by Councillor Mawhinney,

2017-216 RESOLVED: THAT Ms. Aislinn McKellar be appointed to the Recreation and Tourism Committee as the Youth Representative, for a two-year term ending 30 November 2019. **CARRIED**

f. Planning and Advisory Committee Appointments

It was moved by Councillor Mawhinney, seconded by Deputy Mayor Murdock,

2017-217 RESOLVED: THAT effective immediately Mr. Anton Topilnyckyj and effective 1 August 2018 Ms. Chantal Barnett, each be appointed to the Planning Advisory Committee for a three-year term expiring 1 January 2021. **CARRIED**

g. Appointment of Auditors

It was moved by Councillor Dawe, seconded by Deputy Mayor Murdock,

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2017-218 **RESOLVED: THAT** the Mayor and Chief Administrative Officer be authorized to enter into a Letter of Agreement with Grant Thornton Chartered Accountants to appoint them as the Town of Oromocto's municipal auditors for the fiscal year 2018. **CARRIED**

h. **Transfer from the General Capital Reserve Fund to the General Capital Fund**

It was moved by Deputy Mayor Murdock, seconded by Councillor Mawhinney,

2017-219 **RESOLVED: THAT** \$2,121,956.81 (two million, one hundred and twenty-one thousand, nine hundred and fifty-six dollars and eighty-one cents) be transferred from the General Capital Reserve Fund to the General Capital Fund. **CARRIED**

i. **Transfer from the General Capital Reserve Fund to the General Capital Fund**

It was moved by Councillor Dawe, seconded by Deputy Mayor Murdock,

2017-220 **RESOLVED: THAT** \$1,620,503.32 (one million, six hundred and twenty thousand, five hundred and three dollars and thirty-two cents) be transferred from the General Capital Reserve Fund to the Water and Sewer Utility Capital Fund. **CARRIED**

j. **Transfer from the General Capital Reserve Fund to the Water and Sewer Utility Capital Fund – Gas Tax**

It was moved by Councillor Mawhinney, seconded by Councillor Dawe,

2017-221 **RESOLVED: THAT** \$384,436.78 (three hundred and eighty-four thousand, four hundred and thirty-six dollars and seventy-eight cents) be transferred from the General Capital Reserve Fund to the Water and Sewer Utility Capital Fund – Gas Tax. **CARRIED**

k. **Transfer from the General Operating Fund to the Water and Sewer Utility Operating Fund for Water Cost Fire Protection**

It was moved by Councillor Dawe, seconded by Councillor Mawhinney,

2017-222 **RESOLVED: THAT** \$620,344.00 (six hundred and twenty thousand, three hundred and forty-four dollars) be transferred from the General Operating Fund to the Water and Sewer Utility Operating Fund for Water Cost Fire Protection for fiscal year 2017. **CARRIED**

l. **Transfer from the General Operating Fund to the General Capital Reserve Fund**

Moved by Councillor Henry, seconded by Deputy Mayor Murdock,

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2017-223 RESOLVED: THAT \$1,252,425.72 (one million, two hundred and fifty-two thousand, four hundred and twenty-five dollars and seventy-two cents) be transferred from the General Operating Fund to the General Capital Reserve Fund. CARRIED

m. Transfer from the General Operating Fund to the General Capital Reserve Fund (Oak Meadows)

It was moved by Deputy Mayor Murdock, seconded by Councillor Dawe,

2017-224 RESOLVED: THAT \$445,000.00 (four hundred and forty-five thousand dollars) be transferred from the General Operating Fund to the General Capital Reserve Fund representing Oak Meadows land sales revenue for fiscal year 2017. CARRIED

n. Transfer from the General Operating Fund of the General Operating Reserve Fund for 2017 Accruals

It was moved by Councillor Dawe, seconded by Councillor Mawhinney,

2017-225 RESOLVED: THAT \$ 38,738.00 (thirty eight thousand, seven hundred and thirty-eight dollars) be transferred from the General Operating Fund to the General Operating Reserve Fund for fiscal 2017 accruals. CARRIED

o. Transfer from the General Operating Reserve Fund to the General Operating Fund

It was moved by Councillor Mawhinney, seconded by Deputy Mayor Murdock,

2017-226 RESOLVED: THAT \$ 29,780.00 (twenty-nine thousand, seven hundred and eighty dollars) be transferred from the General Operating Reserve Fund to the General Operating Fund. CARRIED

p. Transfer from the General Capital Fund to the General Capital Reserve Fund

It was moved by Councillor Dawe, seconded by Councillor Mawhinney,

2017-227 RESOLVED: THAT \$ 63,200.00 (sixty-three thousand, two hundred dollars) be transferred from the General Capital Fund to the General Capital Reserve Fund for land sales revenue for fiscal year 2017. CARRIED

q. Transfer from the Water and Sewer Utility Operating Fund to the Water and Sewer Utility Capital Reserve Fund

It was moved by Deputy Mayor Murdock, seconded by Councillor Dawe

2017-228 RESOLVED: THAT \$ 25,000.00 (twenty-five thousand dollars) be transferred from the Water and Sewer Utility Operating Fund to the Water and Sewer Utility Capital Reserve Fund for fiscal year 2017. CARRIED

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r. Transfer from the Water and Sewer Utility Capital Fund to the General Capital Reserve Fund

It was moved by Councillor Dawe, seconded by Deputy Mayor Murdock,

2017-229 RESOLVED: THAT \$ 904,557.42 (nine hundred and four thousand, five hundred and fifty-seven dollars and forty-two cents) be transferred from the Water and Sewer Utility Capital Fund to the General Capital Reserve Fund. CARRIED

s. Transfer from the Water and Sewer Utility Capital Fund – Gas Tax to the General Capital Reserve Fund

It was moved by Councillor Mawhinney, seconded by Councillor Dawe,

2017-230 RESOLVED: THAT \$ 700,728.59 (seven hundred thousand, seven hundred and twenty-eight dollars and fifty-nine cents) be transferred from the Water and Sewer Utility Capital Fund – Gas Tax to the General Capital Reserve Fund. CARRIED

t. Transfer from the Water and Sewer Utility Capital Reserve Fund to the Water and Sewer Utility Capital Fund

It was moved by Deputy Mayor Murdock, seconded by Councillor Mawhinney,

2017-231 RESOLVED: THAT \$151,210.78 (one hundred and fifty-one thousand, two hundred and ten dollars and seventy-eight cents) be transferred from the Water and Sewer Utility Capital Reserve Fund to the Water and Sewer Utility Capital Fund. CARRIED

u. 2018 General Operating Fund Budget

It was moved by Deputy Mayor Murdock, seconded by Councillor Dawe,

2017-232 RESOLVED: THAT the sum of \$17,912,636 (seventeen million, nine hundred and twelve thousand, six hundred and thirty-six dollars) be the total 2018 General Operating Fund budget of the Municipality of Oromocto, that the sum of \$14,421,683 (fourteen million, four hundred and twenty-one thousand, six hundred and eighty-three dollars) be the Warrant of the Municipality of Oromocto for the ensuing year, and that the tax rates for the Municipality of Oromocto be \$1.3851 and \$0.9941. The Council orders and directs the levying by the Minister of Environment and Local Government of said amount on real property liable to taxation under the Assessment Act within the Municipality of Oromocto. CARRIED

v. 2018 Water and Sewerage Utility Operating Fund Budget

Moved by Councillor Dawe, seconded by Councillor Mawhinney,

2017-233 RESOLVED: THAT pursuant to paragraph 189(4) (a) of the Municipalities Act, the 2018 Operating Budget for the Water and Sewerage Utility for the Municipality of Oromocto will consist of total revenues of \$2,671,450 (two million six hundred and seventy-one thousand, four hundred and fifty dollars) and total expenditures of

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\$2,671,450 (two million, six hundred and seventy-one thousand, four hundred and fifty dollars). **CARRIED**

w. **2018 General Capital Fund Budget**

Moved by Councillor Mawhinney, seconded by Deputy Mayor Murdock,

2017-234 **RESOLVED: THAT** the 2018 General Capital Fund Budget for the Municipality of Oromocto will consist of total expenditures of \$2,117,000 (two million, one hundred and seventeen thousand dollars) as Pay-As-You-Go from the General Operating Fund. **CARRIED**

x. **2018 Water and Sewerage Capital Fund Budget**

It was moved by Councillor Henry, seconded by Deputy Mayor Murdock,

2017-235 **RESOLVED: THAT** the 2018 Water and Sewerage Capital Fund Budget for the Municipality of Oromocto will consist of total expenditures of \$1,298,677 (one million, two hundred and ninety-eight thousand, six hundred and seventy-seven dollars) identified as funding from the Gas Tax Fund Programme and Pay-As-You-Go from the Water and Sewerage Utility Operating Fund. **CARRIED**

y. **Sale of Land to Department of Transportation and Infrastructure**

It was moved by Deputy Mayor Murdock, seconded by Councillor Mawhinney,


2017-236 **RESOLVED: THAT** the Mayor and CAO be authorized to enter into a land purchase and sale agreement with the Department of Transportation and Infrastructure for approximately 25 acres of land which is a portion of PID # 60154853 and PID # 60154846, as reviewed by Council in Committee on Wednesday, 8 February 2017. **CARRIED**

11. **ADJOURNMENT**

It was moved by Councillor Dawe, seconded by Deputy Mayor Murdock,

2017-237 **RESOLVED: THAT** the Regular Session of Oromocto Town Council of 14 December 2017 be adjourned at 7:35 pm. **CARRIED**


Richard E. Isabelle
Chief Administrative Officer/Clerk


Robert E. Powell
Mayor