

**THE OROMOCTO TOWN COUNCIL MEETING
IN REGULAR SESSION
AT THE OROMOCTO MUNICIPAL BUILDING
THURSDAY, 13 DECEMBER 2018 @ 5:00 PM**

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1. RECORDING OF ATTENDANCE

Present:

Mayor R Powell
Councillor Zaporzan
Councillor L Dawe
Councillor S Mawhinney
Councillor R Henry

Absent:

Deputy Mayor J Kirkbride
Councillor K Murdock

In Attendance:

S Hart, CAO/Town Clerk
C Goguen, Assistant Town Clerk
J Thomson, Treasurer
B Jarratt, Director Recreation & Tourism
J Jackson, Director Planning & Compliance
J Price, Fire Chief
S Basque, Engineering and Public Works

2. APPROVAL OF AGENDA

It was moved by Councillor Dawe, seconded by Councillor Henry,

2018-175 RESOLVED: THAT the agenda for the Oromocto Town Council Meeting in Regular Session on 13 December 2018 be approved. **CARRIED**

3. CORRECTION AND ADOPTION OF MINUTES OF THE OROMOCTO TOWN COUNCIL

It was moved by Councillor Mawhinney, seconded by Councillor Henry,

2018-176 RESOLVED: THAT the minutes for the Oromocto Town Council Meeting in Regular Session on 22 November 2018 be approved. **CARRIED**

4. READING OF PETITIONS AND HEARING OF DELEGATIONS

5. READING OF COMMUNICATIONS

6. REPORTS OF FORMAL COMMITTEES

a) **Council in Committee**

i) **Annex "A" Police Report**

It was moved by Councillor Zaporzan, seconded by Councillor Dawe,

2018-177 RESOLVED: THAT the report of the Police, attached as Annex "A", for the month of November 2018 be accepted. **CARRIED**

ii) **Annex "B" – Planning and Compliance Report**

It was moved by Councillor Mawhinney, seconded by Councillor Henry,

2018-178 RESOLVED: THAT the Planning and Compliance Report, attached as Annex "B", for the month of November 2018 be accepted. **CARRIED**

iii) **Annex "C" - Fire Report**

It was moved by Councillor Henry, seconded by Councillor Mawhinney,

2018-179 RESOLVED: THAT the report of the Fire Department, attached as Annex "C" and its Appendix 1, Response Analysis Report, for the month of November 2018, be accepted. **CARRIED**

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iv) Annex "D" - Financial Report

It was moved by Councillor Dawe, seconded by Councillor Zaporzan,

2018-180 RESOLVED: THAT the accounts for the month of November 2018 as shown in Annex "D" be accepted. **CARRIED**

v) Annex "E" – Engineering & Public Works Report

It was moved by Councillor Mawhinney, seconded by Councillor Dawe,

2018-181 RESOLVED: THAT the report of the Department of Engineering and Public Works attached as Annex "E" for the month of November 2018 be accepted. **CARRIED**

vi) Annex "F" Recreation and Tourism Report

It was moved by Councillor Zaporzan, seconded by Councillor Henry,

2018-182 RESOLVED: THAT the report of the Recreation and Tourism Department attached as Annex "F" for the month of November 2018 be accepted. **CARRIED**

vii) Personnel Report – The Mayor wished all a Merry Christmas and a Safe and Happy New Year.

Recreation and Tourism Committee Report (Verbal) – Nil

7. REPORTS OF NON-COUNCIL COMMITTEES AND AGENCIES - (Verbal)

- a. **Oromocto and Area Chamber of Commerce** – Councillor Dawe reported the Chamber's monthly board meeting was re-scheduled to January 09, 2019. A few updates were mentioned including: the Christmas social, 6 new Chamber memberships; an upcoming breakfast with MP Matt DeCoursey, and the business awards dinner with police chief Leanne Fitch from the City of Fredericton.
- b. **Planning Advisory Committee** – NIL
- c. **Library** – NIL
- d. **Oromocto Pioneer Gardens** – NIL
- e. **Age-Friendly Community Committee** - NIL

8. CONSIDERATION OF BY-LAWS - NIL

9. UNFINISHED BUSINESS – NIL

10. NEW BUSINESS

a. **Annual Vacation Carry Over**

It was moved by Councillor Henry, seconded by Councillor Mawhinney,

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2018-183 **RESOLVED: THAT** Council approves the annual vacation carryover request from the Chief Administrative Officer, as reviewed by Council in Committee on Tuesday, 11 December 2018. **CARRIED**

b. Banking Consolidation

It was moved by Councillor Dawe, seconded by Councillor Zaporzan,

2018-184 **RESOLVED: THAT** the Mayor and Chief Administrative Officer/Clerk be authorized to consolidate the Town's banking services; and, that it enter into a five-year financial services agreement with TD Bank effective 1 January 2019. **CARRIED**

c. Appointment of Auditors

It was moved by Councillor Zaporzan seconded by Councillor Dawe

2018-185 **RESOLVED: THAT** the Mayor and Chief Administrative Officer be authorized to enter into a Letter of Agreement with Grant Thornton, Chartered Accountants, to appoint them as the Town of Oromocto's municipal auditors for the fiscal year 2019. **CARRIED**

d. Appointments – Planning Advisory Committee

It was moved by Councillor Mawhinney, seconded by Councillor Henry,

2018-186 **RESOLVED: THAT** Ms. Linda Patterson and Mr. Jim Haley be appointed to the Planning Advisory Committee for a three-year term expiring 01 January 2022. **CARRIED**

e. Hiring – Operator III Position

It was moved by Councillor Henry, seconded by Councillor Zaporzan,

2018-187 **RESOLVED: THAT** Mr. Drew Murray be appointed as an Operator III within the Engineering & Public Works Department as recommended by the selection committee and reviewed by Council in Committee on 11 December 2018 **CARRIED**

f. By-Law 534 Amendment to Schedule B

It was moved by Councillor Zaporzan, seconded by Councillor Dawe,

2018-188 **RESOLVED: THAT** By-Law 534, "A By-Law Respecting the Procedure and Organization of the Town of Oromocto Council" be amended with the addition of the Age Friendly Community Committee to Schedule B, as discussed at Council in Committee on 11 December 2018. **CARRIED**

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g. Salary Review Committee

It was moved by Councillor Dawe, seconded by Councillor Mawhinney

2018-189 RESOLVED: THAT the 2016 Salary Review Committee be convened to review Council's Salary as discussed at Council in Committee on 11 December 2018. **CARRIED**

h. Policy Amendment – Holiday & Leave Policy

It was moved by Councillor Mawhinney, seconded by Councillor Zaporzan,

2018-190 RESOLVED: THAT the Town's Holiday & Leave Policy be amended as reviewed by Council in Committee on 11 December 2018. **CARRIED**

i. Transfer from General Capital Reserve Fund to the General Capital Fund

It was moved by Councillor Henry, seconded by Councillor Mawhinney,

2018-191 RESOLVED: THAT \$5,427,252.93 (five million four hundred twenty-seven thousand two hundred fifty-two dollars and ninety-three cents) be transferred from the General Capital Reserve Fund to the General Capital Fund. **CARRIED**

j. Transfer from General Capital Reserve Fund to the Water and Sewer Utility Capital Fund

It was moved by Councillor Zaporzan, seconded by Councillor Dawe,

2018-192 RESOLVED: THAT \$208,559.51 (two hundred eight thousand five hundred fifty-nine dollars and fifty-one cents) be transferred from the General Capital Reserve Fund to the Water & Sewer Utility Capital Fund. **CARRIED**

k. Transfer from the General Capital Reserve Fund to the Water & Sewer Utility Capital Fund

It was moved by Councillor Dawe, seconded by Councillor Henry,

2018-193 RESOLVED: THAT \$268,711.80 (two hundred sixty-eight thousand seven hundred eleven dollars and eighty cents) be transferred from the General Capital Reserve Fund to the Water and Sewer Utility Capital Fund. **CARRIED**

l. Transfer from General Operating Fund to the Water & Sewer Utility Operating Fund for Water Cost Fire Protection

It was moved by Councillor Mawhinney, seconded by Councillor Dawe,

2018-194 RESOLVED: THAT \$138,495 (one hundred thirty-eight thousand, four hundred and ninety-five dollars) be transferred from the General Operating Fund to the Water and Sewer Utility Operating Fund for Water

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Cost Fire Protection for fiscal year 2018. **CARRIED**

m. **Transfer from the General Operating Fund to the General Capital Reserve Fund**

It was moved by Councillor Henry, seconded by Councillor Mawhinney,

2018-195 **RESOLVED: THAT \$1,651,421.00 (one million six hundred fifty-one thousand four hundred twenty-one dollars) be transferred from the General Operating Fund to the General Capital Reserve Fund. **CARRIED****

n. **Transfer from the General Operating Fund to the General Capital Reserve Fund (Oak Meadows Land Sales Revenue)**

It was moved by Councillor Zaporzan, seconded by Councillor Dawe,

2018-196 **RESOLVED: THAT \$635,000.00 (six hundred thirty-five thousand dollars) be transferred from the General Operating Fund to the General Capital Reserve Fund representing Oak Meadows land sales revenue for fiscal year 2018. **CARRIED****

o. **Transfer from the General Operating Fund to the General Operating Reserve Fund for 2018 Accruals**

It was moved by Councillor Dawe, seconded by Councillor Zaporzan,

2018-197 **RESOLVED: THAT \$86,454.58 (eighty-six thousand four hundred fifty-four dollars and fifty-eight cents) be transferred from the General Operating Fund to the General Operating Reserve Fund for fiscal 2018 accruals. **CARRIED****

p. **Transfer from the General Operating Reserve Fund to the General Operating Fund**

It was moved by Councillor Mawhinney, seconded by Councillor Henry,

2018-198 **RESOLVED: THAT \$15,325.00 (fifteen thousand three hundred twenty-five dollars) be transferred from the General Operating Reserve Fund to the General Operating Fund. **CARRIED****

q. **Transfer from the General Capital Fund to the General Capital Reserve Fund**

It was moved by Councillor Henry, seconded by Councillor Mawhinney,

2018-199 **RESOLVED: THAT \$851,765.00 (eight hundred fifty-one thousand seven hundred sixty-five dollars) be transferred from the General Capital Fund to the General Capital Reserve Fund for land sales revenue for fiscal year 2018. **CARRIED****

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r. **Transfer from the General Capital Fund to the General Capital Reserve Fund**

It was moved by Councillor Zaporzan, seconded by Councillor Dawe,

2018-200 **RESOLVED: THAT \$58,414.28 (fifty-eight thousand four hundred fourteen dollars and twenty-eight cents) be transferred from the General Capital Fund to the General Capital Reserve Fund. CARRIED**

s. **Transfer from the Water & Sewer Utility Operating Fund to the Water & Sewer Utility Capital Reserve Fund**

It was moved by Councillor Dawe, seconded by Councillor Zaporzan,

2018-201 **RESOLVED: THAT \$130,340.00 (one hundred thirty thousand three hundred forty dollars) be transferred from the Water and Sewer Utility Operating Fund to the Water and Sewer Utility Capital Reserve Fund for fiscal year 2018. CARRIED**

t. **Transfer from the Water & Sewer Utility Capital Fund to the General Capital Reserve Fund**

It was moved by Councillor Mawhinney, seconded by Councillor Henry,

2018-202 **RESOLVED: THAT \$903,897.51 (nine hundred three thousand eight hundred ninety-seven dollars and fifty-one cents) be transferred from the Water and Sewer Utility Capital Fund to the General Capital Reserve Fund. CARRIED**

u. **Transfer from the Water & Sewer Utility Capital Reserve Fund to the Water & Sewer Utility Capital Fund**

It was moved by Councillor Henry, seconded by Councillor Mawhinney,

2018-203 **RESOLVED: THAT \$105,340.00 (one hundred five thousand three hundred forty dollars) be transferred from the Water & Sewer Utility Capital Reserve Fund to the Water & Sewer Utility Capital Fund. CARRIED**

v. **2019 General Operating Fund Budget**

It was moved by Councillor Zaporzan, seconded by Councillor Dawe,

2018-204 **RESOLVED: THAT the sum of \$18,568,223 (eighteen million five hundred sixty-eight thousand two hundred twenty-three dollars) be the total 2019 General Operating Fund budget of the Municipality of Oromocto, that the sum of \$14,655,423 (fourteen million six hundred fifty-five thousand four hundred twenty-three dollars) be the Warrant of the Municipality of Oromocto for the ensuing year, and that the tax rates for the Municipality of Oromocto be \$ 1.3851 and \$ 0.9941. The Council orders and directs the levying by the Minister of Environment and Local Government of said amount on real property liable to taxation under the Assessment Act within the Municipality of Oromocto. CARRIED**

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w. 2019 Water and Sewerage Utility Operating Fund Budget

It was moved by Councillor Dawe, seconded by Councillor Zaporzan,

2018-205 **RESOLVED: THAT** pursuant to subsection 117 (4) of the Local Governance Act, the 2019 Operating Budget for the Water and Sewerage Utility for the Municipality of Oromocto will consist of total revenues of \$2,581,276 (two million five hundred eighty-one thousand two hundred seventy-six dollars) and total expenditures of \$ 2,581,276 (two million five hundred eighty-one thousand two hundred seventy-six dollars). **CARRIED**

x. 2019 General Capital Fund Budget

It was moved by Councillor Mawhinney, seconded by Councillor Henry,

2018-206 **RESOLVED: THAT** the 2019 General Capital Fund Budget for the Municipality of Oromocto will consist of total expenditures of \$ 2,201,925 (two million two hundred one thousand nine hundred twenty-five dollars) as Pay-As-You-Go from the General Operating Fund. **CARRIED**

y. 2019 Water and Sewerage Capital Fund Budget

It was moved by Councillor Henry, seconded by Councillor Mawhinney,

2018-207 **RESOLVED: THAT** the 2019 Water and Sewerage Capital Fund Budget for the Municipality of Oromocto will consist of total expenditures of \$ 979,646 (nine hundred seventy-nine thousand six hundred forty-six dollars) identified as funding from the Gas Tax Fund Programme and Pay-As-You-Go from the Water and Sewerage Utility Operating Fund **CARRIED**

z. Water and Sanitary Sewage Rates

It was moved by Councillor Zaporzan, seconded by Councillor Dawe,


2018-208 **RESOLVED: THAT** as per By-Law 318-L, the Town of Oromocto Council establishes the Water and Sanitary Sewage charges as per the new Schedule "A" effective the next billing cycle. **CARRIED**

11. **ADJOURNMENT**

It was moved Councillor Mawhinney, seconded by Councillor Zaporzan,

2018-209 **RESOLVED: THAT** the Regular Session of Oromocto Town Council of 13 December 2018 be adjourned at 5:30 pm. **CARRIED**


Steven Hart
Chief Administrative Officer/Clerk


Robert E Powell
Mayor