

Oromocto Pioneer Gardens Cemetery Company Inc.

Rules and Regulations

Mission Statement:

It is the principal goal of the Oromocto Pioneer Gardens Cemetery Company Inc. to provide interment and commemorate services in a meaningful and dignified manner, preserve individual and collective history, and honour the heritage of our community.

1. All cemetery plots and columbarium niches shall be purchased through Oromocto Pioneer Gardens Cemetery Company Inc. (OPGCCI) based on availability. In purchasing the plot or niche, a Cemetery Sales Agreement must be completed by the purchaser and a representative of OPGCCI. Upon completion of this agreement, an Interment Rights Certificate (Deed) will be issued to the purchaser within 30 days of purchase, in compliance with The Cemetery Companies Act of New Brunswick.
2. No interments are to be made for any reason without the written permission of OPGCCI.
3. Each plot must contain one casket and may also contain up to two cremated remains.
4. All costs involved in the sale of plots, niches and/or services shall be made through OPGCCI and will be in accordance with Schedule A, attached to these regulations. A perpetual care fee will be included in the cost of all plots or niches.
5. A request for refund must be in writing and be accompanied by the original Certificate. Refunds will be subject to an administration fee.
6. Cemetery plots purchased shall **not** be resold or transferred without the approval of OPGCCI. Should the purchaser wish to transfer ownership or relocate the gravesite, he/she must contact OPGCCI so that a Transfer – Assignment Form may be completed. All transfers shall be subject to an administration fee. Such requests must be accompanied by the original Certificate.
7. If interred remains are removed from the cemetery or to another location within the cemetery, the Company reserves the right to regain possession of the plot, to determine the refund value, to offset the cost of removal and to charge any remaining costs. Any additional charges must be paid in full before any disinterment takes place. Our administration fee will apply.
8. Disinterments are subject to all local and provincial Health Department requirements. The Executor or Next of Kin shall make application for a Disinterment Permit to the Province of New Brunswick. Disinterment fees are outlined in Schedule A. The person making application for the Disinterment Permit accepts all responsibility for the payment of such disinterment.
9. In the event of a consecration of a plot, such act shall not invest the religious body with any exclusive rights and powers regarding the plot.

10. All monuments installed shall be constructed of granite, marble and/or bronze. Monuments must be placed on a concrete foundation with the top at ground level. These foundations have been pre-installed by OPGCCI. Regulations regarding monument size and placement are available through OPGCCI and all conditions must be met **prior to** installation. Generally, any standard monument listed for sale in the catalogues of monument suppliers is acceptable. Monuments that are non-standard in size or materials, or both, require the prior approval of OPGCCI. All maintenance and installation shall take place during regular hours of business and will normally not be allowed on weekends. Requests for special arrangements will be considered on an individual basis. Veteran markers shall be installed as per Veteran Affairs Canada (VAC). Under no circumstances may a monument be erected before all amounts owing to OPGCCI have been paid.
11. Funeral Directors shall have all contracts for interments in the Cemetery authorized by the owner, executor or heir of the Interment Rights Certificate. A signed form issued or approved by OPGCCI will be presented to OPGCCI prior to issuance of a work order.
12. The cost of opening and closing the grave or niche must be borne by those in charge of arrangements for the deceased with the exception of those who have arranged pre-payment.
13. All work orders shall only be issued on completion/submission of all required documentation within specified time restrictions. No work shall be undertaken at the cemetery without a work order.
14. A plan of the Cemetery, showing all owned, available for purchase and proposed plot locations shall be available for inspection in the Technical Office of the Town of Oromocto, free of charge, during its regular business hours.
15. Cut flowers, artificial flowers and/or fraternal emblems are permitted when placed in an approved container. Such containers must be permanently secured to the base or marker. Wreaths are permitted when placed on an appropriate tripod stand. The Caretaker will remove any floral piece which has become wilted, or any other item which is, in his/her opinion, unsightly. *Bushes, trees, perennials, annuals and vines are not permitted. Fences, hedges, curbs or enclosures of any type are not permitted on any burial plot.* These items prevent proper maintenance of the gravesites and shall be removed by the cemetery employees without notice.
16. In order to protect the safety of employees and visitors, wooden crosses, pin-wheels, glass jars, statues, shells, vigil lights, balloons, marble chips, planters, edging and bric-a-brac of any description **may not be placed on or about any gravesite or monument**. Any article of this nature placed on plots will be removed without notice.
17. OPGCCI is not responsible for any lost, misplaced, or stolen decorations. Decorations not within our guidelines will be removed. The cemetery is not responsible for storing or saving any decorations.
18. Pet burials are not permitted.
19. There will be no scattering of cremated remains.
20. Winter interments will not be considered at the present time. If public demands dictate a change, the Board may amend this policy at a later date.

21. Persons visiting OPGCCI may **NOT**:
 - a. Pick any flowers, wild or cultivated if not owned by such person.
 - b. Destroy, deface or remove any monument, tree, shrub, building, equipment or other object connected to the cemetery or any object for the purpose of honouring the memory of a person interred in the cemetery.
 - c. Ride a bicycle, skateboard or other equipment over a grave.
 - d. Engage in any game or sport.
 - e. Sit, stand on, lean against or perform any other disrespectful act to a monument, grave marker, or gravestone erected for the purpose of the memory of a person or persons interred in the cemetery. Any person who damages any grave or cemetery property shall be held liable to OPGCCI for such damages, in addition to being guilty of an offense under the law.
22. No liquor shall be permitted on the grounds, except for religious ceremonies.
23. No vehicles will be permitted in the cemetery except on the roadways, where the speed limit is set at 20 KPH. ATVs, snowmobiles or other similar vehicles are not permitted on cemetery property, unless requested by the owner of a plot in conjunction with an interment and **prior approval** has been given by OPGCCI.
24. The Caretaker or designate is authorized to remove from the grounds any person displaying noisy or improper conduct or language, or acting in violation of any of these regulations.
25. Discharging of firearms is not permitted except in conjunction with a Military funeral.
26. The Field of Honour will be governed by standards set by the Last Post Fund (LPF) and OPGCCI. Should issues arise that have not been anticipated in the stated standards, the Board reserves the right to make a final decision. Specific criteria is in place regarding remains to be interred within the Field of Honour. Please contact OPGCCI for details.
27. Columbarium Structure Rules: To keep consistency in the look of the columbarium, no bronze plaques or surface- mounted memorials, monuments, flower holders or anything externally mounted may be placed on the columbarium. Further to this, nothing may be glued or affixed in any nature to the structure. Please contact OPGCCI should you require clarification.
28. Engraving and Memorialization: The only means of memorialization allowed on the columbarium or columbarium grounds will be the engraving of the cover of your purchased niche. This service must be arranged through OPGCCI. This service may not be contracted directly by the purchaser to an outside source. This is to maintain consistency in the aesthetics of the structure.
29. The purchase and installation of permanent monuments, flowers and wreaths are the responsibility of the family or estate. The preservation, improvement, embellishment, and maintenance, in perpetuity and in a proper manner, of lots, plots, tombs, monuments or plaques within the confines of the cemetery will result from the provisions of the perpetual care trust fund maintained by OPGCCI.