

**THE OROMOCTO TOWN COUNCIL MEETING  
IN REGULAR SESSION  
AT THE OROMOCTO MUNICIPAL BUILDING  
THURSDAY, 21 JULY 2022 @ 5:30 PM**

---

Page 1

**1. RECORDING OF ATTENDANCE**

**Present:**

Mayor R Powell  
Deputy Mayor L Dawe  
Councillor S Mawhinney  
Councillor R Henry  
Councillor J Kirkbride  
Councillor M Parent

**In Attendance:**

J Jackson, Chief Administrative Officer  
C Goguen, Assistant Town Clerk  
D Goodfellow, Municipal Engineering Tech  
B Jarratt, Dir of Recreation and Tourism  
J Thomson, Town Treasurer  
J Price, Fire Chief

**Absent:**

Councillor K Murdock

**2. APPROVAL OF AGENDA**

It was moved by Councillor Mawhinney, seconded by Councillor Henry,

**2022-091 RESOLVED: THAT** the Agenda for the Oromocto Town Council Meeting in Regular Session on 21 July 2022 be approved. **CARRIED**

**3. CORRECTION AND ADOPTION OF MINUTES OF THE OROMOCTO TOWN COUNCIL**

It was moved by Councillor Kirkbride, seconded by Deputy Mayor Dawe,

**2022-092 RESOLVED: THAT** the minutes for the Oromocto Town Council Meeting in Regular Session on 16 June 2022 be approved. **CARRIED**

It was moved by Councillor Parent, seconded by Councillor Mawhinney,

**2022-093 RESOLVED: THAT** the minutes for the Oromocto Town Council Meeting in Special Session on 27 June 2022 be approved. **CARRIED**

**4. READING OF PETITIONS AND HEARING OF DELEGATIONS - Nil**

**5. READING OF COMMUNICATIONS – Nil**

**6. REPORTS OF FORMAL COMMITTEES**

a) **Council in Committee**

i) Annex "A" Police Quarterly Report - Nil

ii) Annex "B" – Planning and Compliance Report

It was moved by Councillor Henry, seconded by Councillor Parent,

**2022-094 RESOLVED: THAT** the Planning and Compliance Report for the month of June 2022 as shown in Annex B and Appendix 1 Building Report, be accepted. **CARRIED**

iii) Annex "C" - Fire Report

It was moved by Councillor Parent, seconded by Councillor Mawhinney,

**2022-095 RESOLVED: THAT** the Fire Report for the month of June 2022 as shown in Annex C and Appendix 1 Response Analysis Report, be accepted. **CARRIED**

**THE OROMOCTO TOWN COUNCIL MEETING  
IN REGULAR SESSION  
AT THE OROMOCTO MUNICIPAL BUILDING  
THURSDAY, 21 JULY 2022 @ 5:30 PM**

---

Page 2

iv) Annex "D" - Financial Report

It was moved by Deputy Mayor Dawe, seconded by Councillor Parent,

**2022-096** **RESOLVED: THAT** the accounts for the month of June 2022 as shown in Annex "D", the Monthly Financial Report, be accepted. **CARRIED**

v) Annex "E" – Engineering & Public Works Report

It was moved by Councillor Mawhinney, seconded by Councillor Parent,

**2022-097** **RESOLVED: THAT** the Engineering and Public Works Report as shown in Annex E and Appendix 1 Animal Control Report for the month of June 2022 be accepted. **CARRIED**

vi) Annex "F" Recreation and Tourism Report

It was moved by Councillor Kirkbride, seconded by Councillor Henry,

**2022-098** **RESOLVED: THAT** the Recreation and Tourism Report for the month of June 2022 as shown in Annex "F" be accepted. **CARRIED**

vii) Personnel Report – Joyce Payne will be retiring at the end of the month after 14 years.

Councillor Mariliz Parent announced her resignation and expressed her thanks to everyone for the work they do. She followed by expressing some of her observations on the workings of the Town and pointed to areas for improvement.

b) Recreation and Tourism Committee Report – Nil

**7. REPORTS OF NON-COUNCIL COMMITTEES AND AGENCIES - (Verbal)**

a. **Age-Friendly Community Advisory Committee Meeting** - Nil

b. **Climate Action/Zero Carbon Committee** – Nil

c. **Library Committee** – Nil

d. **Local Governance Reform Advisory Committee** – The Mayor advised that the committee has not met this past month.

e. **Oromocto and Area Chamber of Commerce** – The Chamber's monthly board meeting was held on 13 July 2022. A few items discussed were the new financial spreadsheet; OACC Scholarship; ACOA Grant; and a new membership application from Stable Hands Wellness Centre. The next meeting is scheduled for 10 August 2022.

f. **Oromocto Pioneer Gardens** – Councillor Mawhinney advised that the committee met yesterday, the new columbarium is delayed, but is expected to be installed by September. The next meeting is scheduled for September 14.

g. **Planning Advisory Committee** – Nil

h. **RSC 11** – Nil

THE OROMOCTO TOWN COUNCIL MEETING  
IN REGULAR SESSION  
AT THE OROMOCTO MUNICIPAL BUILDING  
THURSDAY, 21 JULY 2022 @ 5:30 PM

---

Page 3

8. CONSIDERATION OF BY-LAWS – Nil

9. UNFINISHED BUSINESS – Nil

10. NEW BUSINESS

a. **Appointment of Auditors**

It was moved by Deputy Mayor Dawe, seconded by Councillor Mawhinney,

2022-099 **RESOLVED: THAT** Grant Thornton Chartered Accountants be appointed as the Town auditors for the fiscal year 2022. **CARRIED**

b. **Municipal Designated Highway Program – 5-Year Plan**

It was moved by Councillor Henry, seconded by Councillor Parent,

2022-100 **RESOLVED: THAT** the Town Engineer be authorized to submit the Town's proposed five-year improvements of provincial highways within the Town of Oromocto for 2023-2025 to the Department of Transportation and Infrastructure. **CARRIED**

c. **Truck Purchases – Engineering and Public Works**

It was moved by Councillor Parent, seconded by Deputy Mayor Dawe,

2022-101 **RESOLVED: THAT** the Town Engineer be authorized to purchase two, 2021 Chevrolet Silverado trucks, upon the expiration of the leases in November 2022. The total cost for the two vehicles, including HST, is \$88,361.63 (eighty-eight thousand, three hundred and sixty-one dollars and sixty-three cents). **CARRIED**

d. **Anglophone West School District/Town of Oromocto Reciprocal Agreement**

It was moved by Councillor Kirkbride, seconded by Councillor Henry,

2022-102 **RESOLVED: THAT** the Mayor and CAO/Clerk be authorized to enter into a reciprocal agreement between the Anglophone West School District/ Town of Oromocto for the provision of non-commercial community recreation and tourism programs for the period of 1 July 2022 to 30 June 2023. **CARRIED**

e. **2021 Annual Report**

It was moved by Councillor Henry, seconded by Councillor Mawhinney,

2022-103 **RESOLVED: THAT** Council accepts the 2021 Annual Report for the Town of Oromocto and that it be published to the Town's website. **CARRIED**

f. **Financial Accountant Hiring**

It was moved by Deputy Mayor Dawe, seconded by Councillor Henry,

2022-104 **RESOLVED: THAT** Mr. Peter Wong be appointed to the full-time position of Financial Accountant within the Treasurer's Office, effective 6 September 2022. **CARRIED**

THE OROMOCTO TOWN COUNCIL MEETING  
IN REGULAR SESSION  
AT THE OROMOCTO MUNICIPAL BUILDING  
THURSDAY, 21 JULY 2022 @ 5:30 PM

---

Page 4

g. CAO/Town Clerk Appointment

It was moved by Councillor Henry, seconded by Deputy Mayor Dawe

**2022-104 RESOLVED: THAT** Council accepts the recommendation of the Selection Committee and appointments Mr. John Jackson to the position of Chief Administrative Officer/Town Clerk for the Town of Oromocto, effective 27 June 2022. **CARRIED**

h. Declaration of Council Vacancy

It was moved by Councillor Mawhinney, seconded by Deputy Mayor Dawe

**2022-105 RESOLVED: THAT** Council declare the Ward 2 seat, previously occupied by Mariliz Parent, vacant and the Town Clerk inform the Provincial Municipal Electoral Officer of this status. **CARRIED**

11. ADJOURNMENT

It was moved by Councillor Kirkbride, seconded by Councillor Henry,

**2022-106 RESOLVED: THAT** the Regular Session of Oromocto Town Council of 21 July 2022 be adjourned at 6:05 pm. **CARRIED**

  
\_\_\_\_\_  
John Jackson  
Chief Administrative Officer/Clerk



  
\_\_\_\_\_  
Robert Powell  
Mayor