

THE OROMOCTO TOWN COUNCIL MEETING
IN REGULAR SESSION
AT THE OROMOCTO MUNICIPAL BUILDING
THURSDAY, 15 DECEMBER 2022 @ 5:00 PM

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1. RECORDING OF ATTENDANCE

Present:

Mayor R Powell
Deputy Mayor L Dawe
Councillor K Murdock
Councillor J Kirkbride
Councillor R Henry
Councillor S Mawhinney

In Attendance:

J Jackson, CAO/Clerk
C Goguen, Assistant Town Clerk
S Basque, Town Engineer
B Jarratt, Dir of Recreation and Tourism
J Thomson, Treasurer
R Cummings, Deputy Fire Chief
D Gillis, Dir of Planning and Compliance

2. APPROVAL OF AGENDA

It was moved by Councillor Henry, seconded by Councillor Mawhinney,

2022-165 RESOLVED: THAT the Agenda for the Oromocto Town Council Meeting in Regular Session on 15 December 2022 be approved. **CARRIED**

3. CORRECTION AND ADOPTION OF MINUTES OF THE OROMOCTO TOWN COUNCIL

It was moved by Deputy Mayor Dawe, seconded by Councillor Murdock,

2022-166 RESOLVED: THAT the minutes for the Oromocto Town Council Meeting in Regular Session on 17 November 2022 be approved. **CARRIED**

4. READING OF PETITIONS AND HEARING OF DELEGATIONS - Nil

5. READING OF COMMUNICATIONS – Nil

6. REPORTS OF FORMAL COMMITTEES

a) **Council in Committee**

Annex "A" Police Quarterly Reports

It was moved by Councillor Henry, seconded by Councillor Kirkbride,

2022-167 RESOLVED: THAT the RCMP 1st and 2nd quarterly reports ending 30 September 2022 be accepted. **CARRIED**

i) Annex "B" – Planning and Compliance Report

It was moved by Councillor Mawhinney, seconded by Councillor Henry,

2022-168 RESOLVED: THAT the Planning and Compliance Report for the month of November 2022 as shown in Annex B and Appendix 1 Building Report, be accepted. **CARRIED**

iii) Annex "C" - Fire Report

It was moved by Councillor Murdock, seconded by Councillor Mawhinney

2022-169 RESOLVED: THAT the Fire Report for the month of November 2022 as shown in Annex C and Appendix 1 Response Analysis Report, be accepted. **CARRIED**

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iv) Annex "D" - Financial Report

It was moved by Deputy Mayor Dawe, seconded by Councillor Henry,

2022-170 **RESOLVED: THAT** the accounts for the month of November 2022 as shown in Annex "D", the Monthly Financial Report, be accepted.
CARRIED

v) Annex "E" – Engineering & Public Works Report

It was moved by Councillor Mawhinney, seconded by Deputy Mayor Dawe,

2022-171 **RESOLVED: THAT** the Engineering and Public Works Report as shown in Annex E and Appendix 1 Animal Control Report for the month of November 2022 be accepted. **CARRIED**

vi) Annex "F" Recreation and Tourism Report

It was moved by Councillor Kirkbride, seconded by Councillor Murdock,

2022-172 **RESOLVED: THAT** the Recreation and Tourism Report for the month of November 2022 as shown in Annex "F" be accepted. **CARRIED**

vii) Personnel Report – The Mayor commented that it is the end of another successful year and an era with this being the last Council meeting for this Oromocto Council. He congratulated and welcomed the new councillors that will be sworn in later this evening. He also wished everyone a safe and happy holidays.

b) Recreation and Tourism Committee Report – Nil

7. REPORTS OF NON-COUNCIL COMMITTEES AND AGENCIES - (Verbal)

- a. **Age-Friendly Community Advisory Committee Meeting** - Nil
- b. **Climate Action/Zero Carbon Committee** – Nil
- c. **Library Committee** – Nil
- d. **Oromocto and Area Chamber of Commerce** – Deputy Mayor Dawe reported the Chamber held its monthly board meeting on 4 December 2022. She noted the Christmas social was well attended. A few items discussed at the meeting were related to financial matters and a review of the O'Dollars program. Currently the membership is at 76 (69 businesses and 7 non profit members.) The next meeting will be held on 11 January 2023.
- e. **Oromocto Pioneer Gardens** - Nil
- f. **Planning Advisory Committee** – Nil
- g. **RSC 11** – Nil

8. CONSIDERATION OF BY-LAWS

1st Reading by Title Only of Proposed By-Law 502-B, A By-Law to Amend a By-Law Relating to Traffic in the Town of Oromocto

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It was moved by Councillor Kirkbride, seconded by Deputy Mayor Dawe,

- 2022-173 RESOLVED: THAT** 1st Reading in by Title Only of Proposed By-Law 502-B, A By-Law to Amend a By-Law Relating to Traffic in the Town of Oromocto be approved. **CARRIED**

2nd Reading in its Entirety of Proposed By-Law 502-B, A By-Law to Amend a By-Law Relating to Traffic in the Town of Oromocto

It was moved by Councillor Henry, seconded by Councillor Murdock,

- 2022-174 RESOLVED: THAT** 2nd Reading in its Entirety of Proposed By-Law 502-B, A By-Law to Amend a By-Law Relating to Traffic in the Town of Oromocto be approved. **CARRIED**

2nd Reading in its Entirety of Proposed By-Law 522-E, A By-Law to Amend the Zoning By-Law

It was moved by Councillor Mawhinney, seconded by Councillor Henry,

- 2022-175 RESOLVED: THAT** 2nd Reading in its Entirety of Proposed By-Law 522-E, A By-Law to Amend the Zoning By-Law, be approved. **CARRIED**

3rd Reading by Title Only for Enactment of Proposed By-Law 522-E, A By-Law to Amend the Zoning By-Law

It was moved by Deputy Mayor Dawe, seconded by Councillor Kirkbride,

- 2022-176 RESOLVED: THAT** 3rd Reading by Title Only for Enactment of Proposed By-Law 522-E, A By-Law to Amend the Zoning By-Law, be approved. **CARRIED**

9. UNFINISHED BUSINESS – Nil

10. NEW BUSINESS

a. Vacation Carry Over

It was moved by Councillor Murdock, seconded by Councillor Mawhinney,

- 2022-177 RESOLVED: THAT** Council authorizes the Chief Administrative Officer to approve the vacation carry-over request as reviewed by Council in Committee on Tuesday, 15 December 2022. **CARRIED**

b. Mechanic Hirings – Engineering and Public Works Department

It was moved by Councillor Mawhinney, seconded by Councillor Henry,

- 2022-178 RESOLVED: THAT** Brent Warren and Mitchell Nason be offered the positions of mechanic within the Engineering and Public Works Department with start dates of 16 December 2022 and 3 January 2023, respectively. **CARRIED**

c. King's Arrow Arena Canteen Agreement – Allen's Kitchen

It was moved by Councillor Kirkbride, seconded by Deputy Mayor Dawe,

- 2022-179 RESOLVED: THAT** the Mayor and Chief Administrative Officer be authorized to enter into a five-year agreement with Allen's Kitchen for the operation of the King's Arrow Arena Canteen for the period 1 April 2022 to 31 March 2027. **CARRIED**

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d. **Town/NB ATV Federation Landowner's Agreement**

It was moved by Councillor Henry, seconded by Councillor Murdock,

2022-180 RESOLVED: THAT the Mayor and Chief Administrative Officer be authorized to enter into a Landowner's Agreement with the NB All-Terrain Vehicle Federation Inc. for access to the D'Amours Street trail head.
CARRIED

e. **2023 Water and Sewer Rates**

It was moved by Deputy Mayor Dawe, seconded by Councillor Murdock,

2022-181 RESOLVED: THAT as per By-Law 537, the Town of Oromocto Council establishes the Water and Sanitary Sewage charges as per the new Schedule "A" effective the next billing cycle as reviewed by Council in Committee on 13 December 2022. **CARRIED**

f. **Transfer from the General Capital Reserve Fund to the General Capital Fund**

It was moved by Councillor Kirkbride, seconded by Councilor Mawhinney,

2022-182 RESOLVED: THAT \$1,279,637.81 (one million two hundred seventy-nine thousand six hundred thirty-seven dollars and eighty-one cents) be transferred from the General Capital Reserve Fund to the General Capital Fund. **CARRIED**

g. **Transfer from the General Capital Reserve Fund to the General Operating Fund**

It was moved by Councillor Mawhinney, seconded by Deputy Mayor Dawe,

2022-183 RESOLVED: THAT \$15.14 (fifteen dollars and fourteen cents) be transferred from the General Capital Reserve Fund to the General Operating Fund. **CARRIED**

h. **Transfer from the General Capital Reserve Fund to the Water & Sewer Utility Capital Fund – Gas Tax**

It was moved by Councillor Murdock, seconded by Councillor Henry,

2022-184 RESOLVED: THAT \$2,158.74 (two thousand one hundred fifty-eight dollars and seventy-four cents) be transferred from the General Capital Reserve Fund to the Water & Sewer Utility Capital Fund – Gas Tax.
CARRIED

i. **Transfer from the General Operating Fund to the Water & Sewer Utility Operating Fund**

It was moved by Henry, seconded by Councillor Kirkbride,

2022-185 RESOLVED: THAT \$595,000.00 (five hundred ninety-five thousand dollars) be transferred from the General Operating Fund to the Water & Sewer Utility Operating Fund for Water Cost Fire Protection for fiscal year 2022. **CARRIED**

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- j. **Transfer from the General Operating Fund to the General Capital Reserve Fund**
- It was moved by Deputy Mayor Dawe, seconded Councillor Mawhinney,
- 2022-186 **RESOLVED: THAT \$771,234.00 (seven hundred seventy-one thousand two hundred thirty-four dollars) be transferred from the General Operating Fund to the General Capital Reserve Fund. CARRIED**
- k. **Transfer from the General Operating Fund to the General Operating Reserve Fund**
- It was moved by Councillor Kirkbride, seconded by Deputy Mayor Dawe,
- 2022-187 **RESOLVED: THAT \$54,968.00 (fifty-four thousand nine hundred sixty-eight dollars) be transferred from the General Operating Fund to the General Operating Reserve Fund. CARRIED**
- l. **Transfer from the General Operating Reserve Fund to the General Operating Reserve Fund**
- It was moved by Councillor Henry, seconded by Councillor Mawhinney,
- 2022-188 **RESOLVED: THAT \$6,000.00 (six thousand dollars) be transferred from the General Operating Reserve Fund to the General Operating Fund. CARRIED**
- m. **Transfer from the Water & Sewer Utility Operating Fund to the Water & Sewer Utility Capital Reserve Fund**
- It was moved by Deputy Mayor Dawe, seconded by Councillor Mawhinney,
- 2022-189 **RESOLVED: THAT \$34,211.00 (thirty-four thousand two hundred eleven dollars) be transferred from the Water & Sewer Utility Operating Fund to the Water & Sewer Utility Operating Reserve Fund. CARRIED**
- n. **Transfer from Water & Sewer Utility Operating Fund to the Water & Sewer Utility Capital Reserve Fund**
- It was moved by Councillor Mawhinney, seconded by Councillor Henry,
- 2022-190 **RESOLVED: THAT \$25,000.00 (twenty-five thousand dollars) be transferred from the Water & Sewer Utility Operating Fund to the Water & Sewer Utility Capital Reserve Fund. CARRIED**
- o. **Transfer from Water & Sewer Utility Capital Fund – Gas Tax to the General Capital Reserve Fund**
- It was moved by Councillor Kirkbride, seconded by Deputy Mayor Dawe,
- 2022-191 **RESOLVED: THAT \$329,695.12 (three hundred twenty-nine thousand six hundred ninety-five dollars and twelve cents) be transferred from the Water & Sewer Utility Capital Fund – Gas Tax to the General Capital Reserve Fund. CARRIED**

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p. Transfer from Water & Sewer Utility Capital Fund to the General Capital Reserve Fund

It was moved by Councillor Murdock, seconded by Councillor Henry,

2022-192 RESOLVED: THAT \$880,577.83 (eight hundred eighty thousand five hundred seventy-seven dollars and eighty-three cents) be transferred from the Water & Sewer Utility Capital Fund to the General Capital Reserve Fund. **CARRIED**


11. ADJOURNMENT

It was moved by Councillor Mawhinney, seconded by Deputy Mayor Wood,

2022-164 RESOLVED: THAT the Regular Session of Oromocto Town Council of 15 December 2022 be adjourned at 5:20 pm. **CARRIED**



John Jackson
Chief Administrative Officer/Clerk



Robert E. Powell
Mayor

